Town of Shandaken County of Ulster State of New York

The Town of Shandaken Town Board conducted a Regular Monthly Meeting on Monday June 3, 2024 @ 7pm Shandaken Town Hall. 7209 Rt. 28 Shandaken, NY

Call to Order Pledge of Allegiance Roll Call

Members Present	Peter DiSclafani – Supervisor Kevin VanBlarcum - Board Member Kyle Steen – Board Member Elizabeth Kneissl – Board Member
	Robert Drake – Board Member

Recording Secretary

Joyce Grant - Town Clerk

On a Disclafani/Drake motion the Town Board unanimously approved the minutes of the previous meeting as submitted by the Town Clerk.



<u>Town of Shandaken Town Board</u> Regular Monthly Meeting Agenda Monday June 3, 2024 – 7pm

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call
- 4. Approval of previous T/B Meeting Minutes
- 5. Supervisor's Financial Report
- 6. Communications:
- 7. Committee Reports
 - a. Ambulance
 - b. Building/Zoning
 - c. Police
 - d. Phoenicia Water
 - e. Pine Hill Water
 - f. Museum
 - g. Parks & Recreation
 - h. Housing Smart
 - i. Conservation Advisory Council
 - j. Comprehensive Plan
- 8. Public Comments on Resolutions
- 9. Motions:
- 10. Resolutions:
 - 83. Pay All Bills
 - 84. Summer Rec Appoint Personnel
 - 85. Summer Rec Advertise Camp Transportation
 - 86. Summer Rec Belleayre Beach Contract
 - 87. Summer Rec Advertise Field Trips
 - **88. Support July 4th Parade**
 - 89. Hudler Cemetery relinquished to Town
 - 90. Renew Emerson Field Lease
 - 91. Town Funding NY Main Street Program

- 92. Commit \$20,000. From ARPA FUNDS for Glenbrook Park
- 93. Ambulance Re-appoint Ambulance Chief
- 94. Renew Lease Medical Arts Building
- **11. Open Public Comment**

Meeting Adjournment – IN MEMORY OF – Adeline 'Missy' Esposito – Walter Rider – David Halvorsen



SUPERVISOR'S NOTES – JUNE 2024

Over the next 6 months we will be doing a new Flood Hazard Mitigation Plan that will focus mainly on floods but all the other hazards as well. The last one was done in 2018. We will hire the firm who helped us in the prior plan and this will be funded by a grant from Ashokan Stream Management Program (AWSMP). The grant application is in process. The whole process will consist of at least 2-3 public hearings around town; Phoenicia, Pine Hill and Big Indian. We will engage many resources from Ulster County and our town's SAFARI committee and we will create a sub-committee of EMS, Zoning, Building dept. and CAC personnel we will look for a few other interested residents. This FHMP gives us credit towards grants to which we apply and points that reduce flood insurance rates for our residents. Call or email me if you're interested in being on this committee. I will keep you posted as events unfold.

Tonight's resolutions focus on various Summer Recreation hiring and transportation bids. Also, we are looking to get a 500k Main St. grant from NY Home & Community Renewal. We even have 2 lease renewals in our lineup.

We have just received the Town Hall/ Highway Garage Relocation feasibility study from LaBella Engineering but have yet to do a deep study.

There is water line work being done in the vicinity of Waterworks and Plank Roads; please be mindful of the construction vehicles.

Our next regular meeting is July 1 Peter DiSclafani

Supervisor Report June 2024 Revenues

UC Sales Tax	\$45,252.74
Registrar	\$22.00
Ambulance Fees	\$13,853.86
Town Clerk Fees/EZ Pass	\$95.00
Rental/Cell Dr.s/SBA	\$4,126.62
Phoenicia Water Rents	\$19,000.00
Building Permit Fees	\$3,834.40
Dog Licenses	\$41.00
Quill Reimbursement	\$96.99
STR Receivables	\$5,050.00
SLR Reimbursement	\$713.75
Ambulance Donation	\$500.00
Higley	\$104.22
Highway	\$1,672.20
Pinehill - Interest on Water Account	\$17.60
Phoenicia - Interest on Water Account	\$13.17
General - Interest on Accounts	\$10,187.05
Heritage - Interest on Account	\$522.73
Lighting - Interest on Account	\$6.66

Totals <u>\$105,109.99</u>

SHANDAKEN POLICE DEPARTMENT

Post Office Box 134 Shandaken, New York 12480 845-688-9902 . 845-688-9748(b) . 845-688-5332(f) CHIEF OF POLICE CHAD STOREY chief@shandakenpolice.org



May 2024 Monthly Report

NUMBE	INCIDENT TYPE	NUMBER	INCIDENT TYPE
3	Harassment	5	911 Misdial/No Voice/Abandoned
	Local Law	9	Accident PIAA/PDAA
4	Lock Out		Abandoned Vehicle
	Lost/Missing Person	2	Alarm Burglary/Panic/Robbery
2	Noise	5	Animal Complaint/Investigation
8	Property Retrieval/Lost/Found	12	Assist EMS/Fire
	Public Service	1	Criminal Mischief
1	Open Door	2	Disorderly Conduct
475	Property Check		Encon Violation
_	Road Hazard	1	Larceny
36	School Check	4	Community Oriented Policing Project
1	Shots Fired		Custody Dispute
10	Suspicious Activity		Civil
61	Traffic Stop	4	Disabled Vehicle
5	Trespass	1	Dispute
2	Vehicle and Traffic Complaint	1	Domestic Dispute
15	Welfare Check	3.5	Erratic Vehicle
	Field Interview	2	Foot Patrol
0	Warrant		Fraud/Larceny
189	Total		Mental Health Law

Shandaken Historical Museum

18

7

Report to the Town of Shandaken for May 2024

During the month of May there were 15 visitors to the Museum and we collected \$201.00 in donations from our visitors.

Our Museum Director, Joseph Prieboy, has been on medical leave for three weeks, starting May 17th. He is making a good recovery and is expected to return June 7th. The Museum has remained open during his absence utilizing Board volunteers to cover the hours.

We have continued to make progress documenting the Museum's Collection, using the CatalogIt tool and utilizing the support of an ad hoc resource, Marianne Zura. Marianne was on site from May 15th-19th. Unfortunately, she will not be available again until the Fall and so we will look for another resource to continue the work.

On May 11th, the Museum hosted a program, "Forgotten Place Names of the Munsee Delaware: Their Meanings and Locations Revealed." This was a multi-media presentation by Evan Pritchard, a noted Native American scholar. There were 12 attendees.

The Museum will host a table at the Catskill Expo at the Catskill Visitor Center on June 8th to raise awareness of the Museum to the general public. In support of this as well as other outreach efforts, a new "rack card" has been developed and is being printed.

A lockbox was installed to facilitate access to emergency services.

SUMMONS ISSUED

ARRESTS

Genealogy research continues under the guidance of Julie Andrews, as she delves into the history of the first settlers of Ulster County, their country origins, ancestors, migrations and descendants. What legacy they left behind in Ulster County that benefits Ulster County today. Julie is using information provided by the Museum and Ancestry.com and further becoming a member of the Ulster County Genealogical Society. She is scanning information so it can be available and putting together information for a future Ancestry workshop and be available to museum visitors. Many Museum visitors want to know about their ancestors. The intention of this work is both to add to our general knowledge and to illustrate what can be done with Museum resources for genealogy researchers.



May 2024 Report

TOTAL CALLS RECEIVED-30

MUTUAL AID GIVEN- 3 (Olive First Aid)

MUTUAL AID RECEIVED- 1 (Multiple calls in the District)

TOTAL MAY REPORTS- 30 Reports

TOTAL TRANSPORTS-21

TOTAL NO TRANSPORT/ STANDBY/ RELOCATIONS - 9

Calls have been plentiful for our weekend crews which is our indicator that summer is in full swing! With that, the calls that we have been receiving are typical of the season. At the sake of sounding like a broken record- if you travel into the woods make sure you are prepared and able to complete your journey. Don't bite off more than you can chew and do a little research and prepare before you embark. Memorial day weekend we found ourselves dedicating our only duty crew to a scene for hours while waiting for someone to be extricated from the woods. This is debilatating to our local rescue resources, as it ties up multiple departments and doesn't allow them to respond to other emergencies until clear from the task at hand. This normally wouldn't be an issue, whoever if you are in the middle of the Wittenburg/ Cornell/ Slide mountain trail it becomes an all day affair.

When in doubt, call 911, but please be mindful of the finite resources that we have up here in our little slice of heaven and don't let lack of preparation be the reason you have to call. If our Ambulance crew is on a call for service, the closest Paramedic will be responding from Margaretville, or Woodstock if backup personnel are not available. A little preparation and some common sense prior to taking in our wilderness may save someone's life, and maybe even your own.

Stay Safe Out There,

Richard Muellerleile. EM7-P Chief of Department. Town of Shaudaken Ambulance Service

P.S. Don't take rattlesnake selfies. Apparently that has become a thing.

Comments: Rob Stanley asked for clarification on the Vehicle for Phoenicia Water District & gave advice to the board on purchase.

The Town Board adjourned to Executive Session on a Disclafani/Drake motion at 7:41, to discuss a personnel matter. The Town Board closed the Executive Session at 8:10 & reconvened the Regular Meeting on Vanblarcum/Disclafani motion. The personnel matter was resolved.

The Town Board closed the meeting at 8:12 on a Disclafani/Steen motion.

RESOLUTION #83-24

OFFERED BY: VANBLARCUM

RESOLUTION TO PAY ALL BILLS

WHEREAS, The Department of Audit and Control require Town Boards to sign and inspect all vouchers coming into the town for payment, to number and total amounts from each fund.

THEREFORE BE IT RESOLVED, that the Town Board authorize the following vouchers paid:

General	\$ 170,332.94
Highway	61,733.54
Phoenicia Water	27,939.77
Pine Hill Water	2,699.83
Phoenicia Lights	0.00
Chichester Lights	97.28
Pine Hill Lights	0.00
Shandaken Septic	325.00
Heritage	671.74

\$ 263,800.10

AND MOVES ITS ADOPTION

Seconded by: KNEISSL

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	X	
BOARD MEMBER KNEISSL	X	
BOARD MEMBER STEEN	X	
BOARD MEMBER VAN BLARCUM	X	
SUPERVISOR DISCLAFANI	X	

RESOLUTION #84-24

OFFERED BY: K N E I S S L

RESOLUTION APPOINTING SUMMER RECREATION PERSONNEL

WHEREAS, under § 20, Notes of Decision 9 of the Town Law, the Town Board shall appoint all employees of the Town;

THEREFORE BE IT RESOLVED that the Town Board of the Town of Shandaken appoints the following personnel:

Manuela Jean Pierre Summer Rec Director (\$1,500. Bi-Weekly) To be determind > Asst. Director (\$1,300. Bi-Weekly) Rayla Hart - Recreational Specialist (\$750 Bi-Weekly)

For the purpose of coordinating and managing the Town of Shandaken Summer Recreation Program to run from Wednesday, July 10, 2024 through and including Friday, August 16, 2024.

AND MOVES ITS ADOPTION

Seconded by: DISCLAFANI

ROLL CALL AYES NAYS **RESOLUTION #85-24**

BOARD MEMBER DRAKE	X	
BOARD MEMBER KNEISSL	X	
BOARD MEMBER STEEN	X	
BOARD MEMBER VAN BLARCUM	X	
SUPERVISOR DISCLAFANI	X	

OFFERED By Disclafani

ADVERTISE DAILY TRANSPORTATION – SUMMER REC

WHEREAS, the Town of Shandaken Summer Recreation Program runs from Wednesday, July 10, 2024 through and including Friday, August 16, 2024.

WHEREAS, Transportation is needed from Mt. Tremper to Pine Hill to Belleavre Beach and back later in the afternoon, 3 days each week. Except the two days of Field Trips. Total needed 16 days.

THEREFORE BE IT RESOLVED, that the Town of Shandaken Town Board advertise for Summer Rec Daily Transportation & bids must be received to the Town Clerks office by 3pm, on Monday July 1, 2024

AND MOVES ITS ADOPTION

Seconded by: DRAKE

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	X	
BOARD MEMBER KNEISSL	X	
BOARD MEMBER STEEN	X	
BOARD MEMBER VAN BLARCUM	X	
SUPERVISOR DISCLAFANI	X	

RESOLUTION#86-24

OFFERED BY: DRAKE

RESOLUTION AUTHORIZING CONTRACT FOR USE OF BELLEAYRE BEACH FOR SHANDAKEN SUMMER RECREATION DAY CAMP

WHEREAS, the Town of Shandaken operates a Summer Recreation Day Camp (CAMP) for the benefit of its residents, and

WHEREAS, the CAMP will operate daily from 9am until 4pm on Wednesday through Friday from July 10th 2024 through August 16th 2024, and

WHEREAS, the Belleavre Day Use Area (BEACH) is a local attraction that annually hosts our CAMP; And

WHEREAS, The Olympic Regional Development Authority (ORDA) currently operates the BEACH,

THEREFORE BE IT RESOLVED, that the Town of Shandaken Town Board authorize the Town Supervisor to enter into agreement with the ORDA to operate the CAMP at the BEACH for the 2024 summer season.

AND MOVES ITS ADOPTION

Seconded by: STEEN

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	X	
BOARD MEMBER KNEISSL	X	
BOARD MEMBER STEEN	X	
BOARD MEMBER VAN BLARCUM	X	
SUPERVISOR DISCLAFANI	X	

RESOLUTION #87-24

OFFERED BY: STEEN

RESOLUTION ADVERTISING FOR TRANSPORTATION BIDS FOR SUMMER RECREATION PROGRAM FIELD TRIPS

WHEREAS, the Town of Shandaken Summer Recreation Program will be taking two field trips during the coming season

THEREFORE BE IT RESOLVED that the Town of Shandaken Town Board advertise transportation bids for the following field trips field trips:

*2 buses for round-trip to and from ------To be determined

*2 School buses for round-trip to and from Zoom Flume East Durham NY ------

All bids must be received by July 1, 2024 at 3pm at the Town Clerks Office, Shandaken Town Hall, 7209 Rt. 28 Shandaken NY 12480, to be awarded at town board meeting that night at 7pm.

AND MOVES ITS ADOPTION

Seconded by: VANBLARCUM

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	X	
BOARD MEMBER KNEISSL	X	
BOARD MEMBER STEEN	X	
BOARD MEMBER VAN BLARCUM	Х	

SUPERVISOR DISCLAFANI

RESOLUTION #88-24

OFFERED BY: VANBLARCUM

RESOLUTION SUPPORTING 4TH OF JULY PARADE

__X___

WHEREAS July the Fourth is a National Holiday celebrating the birth of our nation and our independence; and

WHEREAS the Town of Shandaken has always been supportive of community events that bring us together to celebrate; and

WHEREAS, the community is again coordinating a Fourth of July Parade for 2024.

THEREFORE, BE IT RESOLVED the Town Board of Shandaken supports the Fourth Of July Parade to be held Saturday, July 6th at 11am (Rain Date Sun. 7/7). on Main St., Phoenicia, NY. All are welcome to attend and participate.

AND MOVES ITS ADOPTION

Seconded by: KNEISSL

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	X	
BOARD MEMBER KNEISSL	X	
BOARD MEMBER STEEN	X	
BOARD MEMBER VAN BLARCUM	X	
SUPERVISOR DISCLAFANI	X	

RESOLUTION #89-24

OFFERED BY: KNEISSL

HUDLER CEMETERY RELINQUISHED TO TOWN

Whereas, Recently, the Town of Shandaken was approached by the Trustees of the Hudler Cemetery in Mt. Tremper to take over ownership & maintenance of the cemetery.

Whereas, Pursuant to NYS Town Law Section 291 requires towns to take over previously or currently owned by a cemetery board, when abandoned.

Therefore Be It Resolved, The Town Board of the Town of Shandaken hereby authorizes the Supervisor to sign such documents and take such action as may be required to acquire title of Mt. Tremper Hudler Cemetery & Maintain it.

BE IT FURTHER RESOLVED, A special meeting will be held for the lot owners and members of the Hudler Cemetery Association for the purpose of electing directors and

preventing abandonment. Without directors to manage the cemetery the cemetery may become abandoned. Meeting to be held Thursday July 11th at 1pm, Shandaken Town Hall Contact Joyce Grant, Town Clerk with questions at 845-688-5004

AND MOVES ITS ADOPTION

Seconded by: DISCLAFANI

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	X	
BOARD MEMBER KNEISSL	X	
BOARD MEMBER STEEN	X	
BOARD MEMBER VAN BLARCUM	X	
SUPERVISOR DISCLAFANI	X	

RESOLUTION #90-24

OFFERED BY: DISCLAFANI

RESOLUTION FOR RENEWAL OF EMERSON SOCCER FIELDS LEASE

WHEREAS, the Town of Shandaken entered into a lease agreement with Kaatskill Development Partners, LLC of 5340 Rte. 28 Mt. Tremper, NY 12457 since October 15, 2006; and

WHEREAS, the Town has used these fields in conjunction with the Onteora School District and several local organizations; and

WHEREAS, the Town desires to renew the lease with Kaatskill Development Partners, LLC. in order to continue to provide quality soccer fields for use by all age groups throughout the Town of Shandaken,

THEREFORE BE IT RESOLVED the Town of Shandaken Town Board hereby authorizes the Town Supervisor to renew the lease with Kaatskill Development Partners, LLC, for five years, for the price of one dollar (\$1) per year and that said lease shall not exceed a date of May 31, 2029 and shall not exceed a total price of five dollars (\$5).

AND MOVES ITS ADOPTION

Seconded by: DRAKE

	ROLL CALL	
	AYES	NAY
BOARD MEMBER DRAKE	X	
BOARD MEMBER KNEISSL	X	
BOARD MEMBER STEEN	X	
BOARD MEMBER VAN BLARCUM	Х	

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SUPERVISOR DISCLAFANI

__X___

RESOLUTION #91-24

OFFERED BY: DRAKE

Resolution by the Town of Shandaken approving and endorsing The Town of Shandaken's in its application to NYS Homes and Community Renewal for funding under the NY Main Street Program

WHEREAS, the Town of Shandaken desires to apply for up to \$500,000. in financial assistance through the 2024 Consolidated Funding Application (CFA) under the the NY Main Street Program; and

WHEREAS, the application proposes funding to assist property owners to complete building renovations to downtown "main street" buildings on Main Street between Pine Hill Road and Alder Lane

WHEREAS, the proposed funding will contribute to ongoing community revitalization efforts; and

WHEREAS, the grant application requires that the applicant obtain the approval and endorsement of the governing body of the municipality in which the project will be located.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Shandaken approves and endorses the 2024 Pine Hill Main Street Program for assistance to be submitted by The Town of Shandaken

AND MOVES ITS ADOPTION

Seconded by: STEEN

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	X	
BOARD MEMBER KNEISSL	X	
BOARD MEMBER STEEN	X	
BOARD MEMBER VAN BLARCUM	X	
SUPERVISOR DISCLAFANI	X	

RESOLUTION # 92-24

OFFERED BY: STEEN

COMMIT \$20,000. FROM ARPA FUNDS FOR GLENBROOK PARK

Whereas, the Town of Shandaken wishes to support the ongoing maintenance and improvements of its parks, and

Whereas, the town has recently won \$125,000 Catskill Smart Growth grant to renovate Glenbrook Park, and

Whereas, the Parks Committee recommends we take advantage of efficiencies by having the contractors completing park renovations perform additional work beyond that specified within the grant or within the current park's budget,

Therefore, be it resolved, the Town of Shandaken commits \$20,000 from our Town ARPA fund to be spent on Glenbrook Park and playground repairs and renovations.

AND MOVE ITS ADOPTION

Seconded by: VANBLARCUM

,	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	X	
BOARD MEMBER KNEISSL	X	
BOARD MEMBER STEEN	X	
BOARD MEMBER VAN BLARCUM	X	
SUPERVISOR DISCLAFANI	X	

RESOLUTION # 93-24

OFFERED BY: KNEISSL

TOWN AMBULANCE DEPARTMENT CHIEF

WHEREAS, pursuant to §20 of the Town Law, the Town Board should designate all appointed officers and employees of the Town, and

THEREFORE, BE IT RESOLVED, that **Richard Muellerleile** is appointed **Ambulance Chief** at \$1863.00 Monthly, term ending December 31, 2024. while discharging the duties of said office.

AND MOVE ITS ADOPTION Seconded by: DISCLAFANI

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	X	
BOARD MEMBER KNEISSL	X	
BOARD MEMBER STEEN	X	
BOARD MEMBER VAN BLARCUM	X	
SUPERVISOR DISCLAFANI	X	

RESOLUTION #94-24

RESOLUTION for RENEWAL of the MEDIC ARTS BUILDING LEASE

WHEREAS, the Town of Shandaken entered into a lease agreement with MEDICAL ASSOCIATES OF THE HUDSON VALLEY P.C. 360 Washington Ave, Kingston, NY 12401, and

WHEREAS, the Town has leased this premises to this firm for five years since March of 2019

WHEREAS, the Town desires to renew the lease with MEDICAL ASSOCIATES OF THE HUDSON VALLEY PC. to continue to provide quality medical attention to our residents throughout the Town of Shandaken,

THEREFORE, BE IT RESOLVED the **Town of Shandaken Town Board** hereby authorizes the Town Supervisor to renew the lease with **MEDICAL ASSOCIATES OF THE HUDSON VALLEY**, for the next 5 years, until April 1, 2029 **AND MOVES ITS ADOPTION** Seconded by: DRAKE

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	X	
BOARD MEMBER KNEISSL	X	
BOARD MEMBER STEEN	X	
BOARD MEMBER VAN BLARCUM	X	
SUPERVISOR DISCLAFANI	X	

Signed this 7th day of June, 2024

_ Joyce Grant – Town Clerk