

**Town of Shandaken
County of Ulster
State of New York**

The Town of Shandaken Town Board conducted their Re-Organizational Meeting on Monday January 6, 2025 @ 6pm. Shandaken Town Hall. 7209 Rt. 28 Shandaken, NY

**Call to Order
Pledge of Allegiance
Roll Call**

Members Present
Peter DiSclafani – Supervisor
Kevin VanBlarcum - Board Member
Kyle Steen – Board Member
Elizabeth Kneissl – Board Member
Robert Drake – Board Member

Bd. Member Vanblarcum joined the meeting via meeting link: <https://meet.google.com/nrs-vkga-dch>

Recording Secretary **Joyce Grant - Town Clerk**

On a Disclafani/Drake motion the Town Board unanimously approved the minutes of the previous meeting as submitted by the Town Clerk.



Town of Shandaken Town Board
Re-Organizational Meeting Agenda
Monday, January 6, 2025 6pm

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of previous T/B Meeting minutes
5. Supervisor's Financial Report
6. Communications
7. Committee Reports
8. Public Comments on Resolutions
9. Motions:
10. Resolutions:
 - 1– 32 General Reorganizational Resolutions
(Appointments, Wages, etc.)
11. Open Public Comment
12. Meeting Adjournment

In Memory Of – June Ennist, Randy Collins

SUPERVISOR’S NOTES – JANUARY 2025

Happy New Year.

This year, the board decided, we are going to move towards what is referred to as 'consent agenda' where we will just read the resolutions title, unless hiring someone new or if a Council member wants to read a particular resolution.

Looking back, we have started many projects that we will see to completion this year. We will get a huge upgrade to our Glenbrook Park pavilion and bathrooms as well as additional playground areas and equipment.

We have received NYSEDA grant monies to upgrade Town HVAC units and replace a gas vehicle with an EV

We will be working diligently on our Comprehensive plan. There is a survey on our Town web page.

We have approvals for a grant to do storm water drainage work in our Pine Hill parking lot. Test bore holes will commence this week.

We want to thank our newly retired Dog Control Officer, Nancy Hudler for many years of selfless service to the Town. Thank you Nancy!

And, Police Commissioners Ted Byron Sr. and Bill Lumberg have retired as Police Commissioners. They also served many years on our Town Police force as Constables and are still life members of Phoenicia Fire District Company 3. Thank you, Ted and Bill!

Our next regular meeting is February 3rd

Peter DiSclafani

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Public Notice: The Shandaken Town Bd. Hereby calls for a Public Hearing on January 3rd, 2025 preceding our regular meeting at 6:45. Hearing was pertaining to Phoenicia Water District Bylaws. Increasing water rents from \$100 to \$125. Bi-annually.

Speaker- Angela Galino - Phoenicia commented on water quality & strong smell of chlorine/bleach.

Speaker – Babs Mansfied with Phoenicia Water Committee:

Public Hearing was closed at 6:55

The Phoenicia Water Committee has met five times, once with Water Superintendent Rick Ricciardella. The Superintendent was helpful and informative.

The Committee’s current goals are:

- 1) Discovery of current system – transitioning to monthly meetings once complete
- 2) Create Plan for system repair with help from NY Rural Water
- 3) Update bylaws – including job description with help from NY Rural Water
- 4) Coordinate with Comprehensive Master Plan Committee

Our immediate recommendations are as follows:

Per guidance from Board Member Kneissl, purchase of respirators and filters for safety at the current water plant in Phoenicia.

That the High Street gate be made winter accessible for the Superintendent as soon as possible.

That an additional set of keys be made available as soon as possible at the Town Offices. This might necessitate change of locks.

The purchase of a third pump for the water plant is an immediate priority.

The Committee will be meeting with the Superintendent again on January 21st at 10a.m. at the Phoenicia Library, along with Rich Winters from NY Rural Water, to discuss creating a manual of sorts for Phoenicia Water—perhaps updating the Water District’s bylaws via this process. We will also discuss how what to do in the event the Superintendent retires or is unable to work.

Respectfully submitted by Barbara Mansfield on behalf of Committee Chair Kerry Henderson

BETH WATERMAN – Conservation Advisory Council Accomplishments 2024

Climate Smart Community Reports:

Shandaken Government Operations Community Action Plan adopted January 2, 2024

Shandaken Community Greenhouse Gas Inventory, adopted January 2, 2024

Awards

Hudson Valley Regional Council Momentum award, Fall 2024

Events

Earth Day Celebration, April

Tiffin and Restaurant outreach, July

Collaborative Clean Energy Expo with Town of Olive CAC, May 2024

4 July Parade

New Initiatives

Compost Program- 2000 gallons of food waste collected which translates to 3 cubic yards of compost

Solar Mapping Project

NYSERDA community campaigns earned \$112,500 for the town to purchase electric lawn equipment, 3 charging stations, an electric vehicle and heat pumps for municipal buildings

New Member, Karen Lee

Thanks to:

Our sponsors for Earth Day and to our partners, Phoenicia Playhouse and Pine Hill Community Center.

Volunteers in the 4th July parade.

Joe Rotella and James Amenta for managing the compost program.

Ulster County Resource Recovery Agency, Sophie Grant and the Phoenicia Farmer’s Market for hosting the tiffin program.

Eleanor Peck and Meena Viswanathan at the Hudson Valley Regional Council, for their advice and guidance.

Peter Di Sclafani, Supervisor, the Shandaken Town Board, especially Robert Drake, and all the staff at Town Hall for their continuing support.

The Monthly Report for The Shandaken Historical Museum for December 2024

On December 13th, I met with two archivists from the Ulster County Clerk’s office to return the replica of the 1678 Esopus Indian treaty wampum belt that was on loan for the Museum’s Native American Heritage exhibit. In the meeting, we were invited to participate in future projects coordinated by the Clerk’s office honoring the

Revolutionary War and the burning of Kingston.

Beautifully reproduced works of Hudson River School painter Asher B. Durand are now on display in the museum’s main gallery. Durand’s magnificent 19th century Shandaken landscapes bring back the awe-inspiring splendor of the Catskill mountains as they were first viewed by our town’s first settlers.

On the weekend before Christmas, a small group of visitors from New York’s Pace Gallery arrived to view the 19th Century books by Dr. Henry Morton documenting the translation of the Rosetta Stone. These visitors fondly remembered what Kathleen Meyers had told them about the beauty and importance of these books. Before leaving, they offered to help with the photography of each page for an upcoming exhibit that the Museum is planning.

The Museum was asked by the Belleayre Ski Center to provide many historic articles, photos and collectables to help celebrate Belleayre’s 75th anniversary. There were over 40 visitors to the Museum in December and a total of 468 visitors from both local communities as well as from all over the world. Many visitors left donations and grateful messages of thanks and support.

Respectfully submitted,

Joseph Prieboy
 Director
 The Town of Shandaken Historical Museum

Supervisor Report January 2025		
Revenues		
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Police Fees	\$	30.00
Dog Licenses	\$	89.00
Planning	\$	250.00
Ambulance Fees	\$	12,949.29
Ambulance Donation		\$350.00
Town Clerk	\$	185.00
Zoning	\$	288.56
Building Fees	\$	6,784.00
SBA	\$	5,194.52
Time Warner - Franchise Fee	\$	16,276.61
Highway Revenue	\$	28,532.29
Mortgage Tax	\$	69,776.76
Sales Tax	\$	50,604.78
Vital Statistics	\$	135.00
HWY Fuel Reimbursement	\$	10,818.81
HWYReimbursement-Attorney Fees	\$	16,473.00
Quill Reimbursement	\$	912.44
Justice Fees	\$	5,075.00
STR Receivables	\$	14,700.00
Turkey Trot	\$	6,831.00
NYSERTA	\$	37,500.00
Totals	\$	<u>239,425.06</u>



Town of Shandaken Ambulance Service "Committed to Care in the Heart of the Catskills"

December 2024 Report

TOTAL CALLS RECEIVED – 41

MUTUAL AID GIVEN- 2 -Town of Olive

MUTUAL AID RECEIVED- 0

TOTAL TRANSPORTS- 26

TOTAL NON TRANSPORT- 15

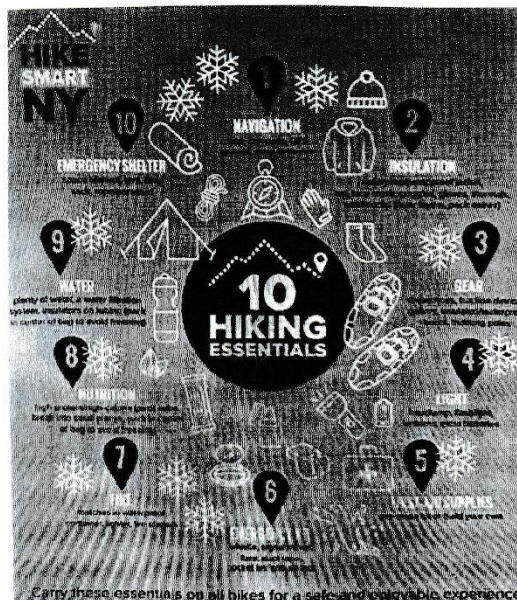
Winter hiking is a challenge that many partake within our Town due to its proximity to large urban centers, and the multitude of high peaks with maintained trails. A common pitfall for the inexperienced hiker is woefully underpreparing for the wildly varied conditions encountered at the base versus the summit of the mountain.

Hike Smart NY is an interactive website that anyone interested can visit for trail conditions, best hiking practices, gear for your hike, and survival information. The DEC website is <https://dec.ny.gov/things-to-do/hiking/hike-smart-ny> and the Congressman Maurice D. Hinchey Catskills Visitor Center also provides weekly trail updates at <https://catskillsvisitorcenter.org/hiking-and-camping/trail-conditions/>.

At the sake of sounding like a broken record, please research your recreational activities, particularly in the dead of winter as conditions are harsh not only for recreation, but also for your would-be rescuers. An ounce of prevention is worth a pound of cure in this case.

Stay safe out there!

Richard Muellerleile, EMT-P
Chief of Department, Shandaken Ambulance



RULES OF PROCEDURE 2025

WHEREAS, §63 of New York State Town law provides that the Town Board may determine the rules of its procedures:

THEREFORE, BE IT RESOLVED that the following "Rules of Procedure" for regular Town Board meetings be adopted.

The Town Supervisor, as Chairman of the Town Board, shall call meetings of the Town Board to order and shall be the Presiding Officer or Chair of the meeting, and as such shall officiate, maintain order and decorum, and permit public participation in an orderly manner and in accordance with the rules stated below.

1. **PLEDGE:** Call to order shall be followed by the pledge of allegiance to the flag of the United States of America.
2. **ROLL CALL:** The Chair shall request Roll Call of the Town Board members by the Town Clerk, and after determining that a quorum exists, the Town Supervisor shall declare the meeting open. The Town Supervisor shall read the agenda (if not already published and distributed) and proceed to the business of the Town Board at hand.
3. **MINUTES:** At each meeting following the new Town Board's January Special Organizational Meeting,

the Chair shall provide opportunity for the Town Board to review the minutes of the previous meeting of the Town Board. Thereafter, the Chair shall entertain a motion to approve the minutes as presented or to amend.

4. **CORRESPONDENCE:** The Chair shall first call for acknowledgment and summary of any petitions or written communications received by the Town Board. Copies shall be given to the Town Clerk for recording into the minutes.

5. **COMMITTEE REPORTS:** The Chair shall recognize committee chairmen for their committee's report.

6. **PUBLIC PARTICIPATION:** The Public will be invited to comment as requested on items appearing in the published agenda, expressing any views, opinions, requests, recommendations, or questions to the Board to address and/or take under advisement in its deliberations. A maximum time limit of 30 minutes. The Public is requested to be brief with their comments.

7. **CONDUCT NEW BUSINESS**

a. **THE SUPERVISOR'S FISCAL REPORT** shall be the first order of new business. It shall set forth public monies received through the Town clerk's Office and other sources, and the disbursement of public monies. The Chair shall entertain motions to approve the Supervisor's Fiscal Report and to approve all necessary disbursements of public monies through authorized fund accounts. All actions of the Town Board concerning the Supervisor's Fiscal Report shall be by motion.

b. **RESOLUTIONS:** For its deliberations on new matters of Town Business, the Board will work from the written agenda distributed to Board members in advance, posted on the Town bulletin board and distributed at Board meetings to public. Formal actions of the Town Board must be authorized by motion or resolution of the Town Board. No motion or resolution shall be brought to a vote unless it has been presented to all members of the Town Board at least 48 hours prior to the opening of the meeting and on the Town website. In emergency circumstances, however, all of the above requirements may be waived by a vote of a majority of the Town Board present, provided there is a quorum.

c. Every motion or resolution must be seconded before discussion of the Town Board or the Supervisor calls for a vote. All motions and resolutions shall be recorded in their entirety in the minutes of the Town Board meeting. As a member of the town Board, the Supervisor may offer or second motions and resolutions.

d. Town Board members must recuse themselves from participation in discussion or voting on matters that involve a conflict of interest and must place in the minutes their reasons for recusal. Abstention from a vote shall only be permitted for reasons of conflict of interest, and not for political considerations.

e. For most resolutions, the Town Board will only read the Title of the Resolution, unless it is a new hire or a board member wishes to read the whole resolution. This is called '**Consent Agenda**'.

8. **PUBLIC PARTICIPATION:** The Board recognizes the value of public participation but reminds the Public that it is a privilege. Please address the Board with respect and civility.

9. **ADJOURNMENT:** Following resolutions, and open agenda period, the Town Board meeting shall be adjourned by motion, in memory of residents deceased.

IF THE ABOVE RULES OF PROCEDURE SHOULD AT ANY TIME BE IN CONFLICT WITH STATUTORY LAW, THEN STATUTORY LAW PREVAILS.

December 2024 Building Dept Report

Building Permits 16

Flood Plain Permits 4

Demo Permits 2

Cert. Compliance 4

-Donna LeMoine



SHANDAKEN POLICE DEPARTMENT

Post Office Box 134
Shandaken, New York 12480
845-688-9902 . 845-688-9748(b) . 845-688-5332(f)
CHIEF OF POLICE CHAD STOREY chief@shandakenpolice.org

December 2024 Monthly Report

INCIDENT TYPE	NUMBER
911 Misdial/No Voice/Abandoned	9
Accident PIAA/PDAA	12
Abandoned Vehicle	
Alarm Burglary/Panic/Robbery	3
Animal Complaint/Investigation	
Assist EMS/Fire	11
Criminal Mischief	
Disorderly Conduct	1
Encon Violation	
Larceny	1
Community Oriented Policing Project	1
Custody Dispute	
Civil	2
Disabled Vehicle	6
Dispute	
Domestic Dispute	
Erratic Vehicle	
Foot Patrol	4
Fraud/Larceny	
Mental Health Law	4

INCIDENT TYPE	NUMBER
Harassment	
Local Law	1
Lock Out	4
Lost/Missing Person	
Noise	2
Property Retrieval/Lost/Found	5
Public Service	10
Open Door	
Property Check	412
Road Hazard	3
School Check	5
Shots Fired	1
Suspicious Activity	3
Traffic Stop	32
Trespass	2
Vehicle and Traffic Complaint	5
Welfare Check	17
Field Interview	
Warrant	
Total	141

SUMMONS ISSUED	9
ARRESTS	5

Property Checks 412
Total w/property checks 553



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Yearly 2024 Report

INCIDENT TYPE	NUMBER
911 Misdial/No Voice/Abandoned	63
Accident PIAA/PDAA	131
Abandoned Vehicle	5
Alarm Burglary/Panic/Robbery	44
Animal Complaint/Investigation	41
Assist EMS/Fire	167
Criminal Mischief	4
Disorderly Conduct	16
Encon Violation	5
Larceny	32
Community Oriented Policing Project	37
Custody Dispute	0
Civil	19
Disabled Vehicle	62
Dispute	25
Domestic Dispute	16
Erratic Vehicle	22
Foot Patrol	39
Fraud/Larceny	8
Mental Health Law	13

INCIDENT TYPE	NUMBER
Harassment	13
Local Law	7
Lock Out	49
Lost/Missing Person	5
Noise	19
Property Retrieval/Lost/Found	22
Public Service	31
Open Door	3
Property Check	5145
Road Hazard	52
School Check	203
Shots Fired	6
Suspicious Activity	71
Traffic Stop	667
Trespass	17
Vehicle and Traffic Complaint	69
Welfare Check	143
Field Interview	2
Warrant	4
Total	2132

SUMMONS ISSUED	277
ARRESTS	54

Property Checks 5145
Total w/property checks 7277

ADOPT MEETING DATES

WHEREAS, under § 62 of the Town Law, the Town Board should adopt a resolution determining the time and place it shall hold its regular meeting;

THEREFORE, BE IT RESOLVED the regular meetings of the Town Board be held the first Monday of the Month (unless noted) in the Town Hall of Shandaken, New York on the following dates during the year.

January	6th	6:00 PM	
February	3rd	7:00 PM	
March	3rd	7:00 PM	
April	7th	7:00 PM	
May	5th	7:00 PM	
June	2nd	7:00 PM	
July	7th	7:00 PM	
August	4th	7:00 PM	
September	8rd	7:00 PM	
October	6th	7:00 PM	
November	5th	7:00 PM	
December	1st	7:00 PM	
Reconciliation	December	TBD	
	January	5 th	6:00 PM

AND MOVE ITS ADOPTION

Seconded by: DISCLAFANI
ROLL CALL 5 AYES

SELECT TOWN DEPOSITORIES

WHEREAS, under § 64, Subdivision 1 of the Town Law, the Town Board should adopt a resolution designating a bank or banks, or trust company in which all Town Officials shall deposit all monies coming into their hands by virtue of their offices;

THEREFORE, BE IT RESOLVED that KEY BANK of NEW YORK and COMMUNITY BANK N.A. and are designated as depositories for the Town of Shandaken. and

BE IT ALSO RESOLVED designated high yield depositories such as NY Class may be utilized, and

BE IT ALSO RESOLVED THAT SUPERVISOR DISCLAFANI AND/ OR DEPUTY SUPERVISOR DRAKE are signatories to those accounts

AND MOVE ITS ADOPTION

Seconded by: DRAKE
ROLL CALL 5 AYES

SELECT OFFICIAL NEWSPAPER

WHEREAS, under § 64, Subdivision 11 of the Town Law, the Town Board should adopt a resolution designating the Official Newspaper of the Town;

THEREFORE, BE IT RESOLVED that the Daily Freeman is the Official Newspaper for the Town of Shandaken.

AND MOVE ITS ADOPTION

Seconded by: STEEN
ROLL CALL 5 AYES

RESOLUTION # 4-25

OFFERED BY: STEEN

ADOPT MILEAGE ALLOWANCE

WHEREAS, under §12, notes of Decision 32 of the Town Law, a Town Officer is entitled to be paid a mileage allowance fixed by the Town Board;

THEREFORE, BE IT RESOLVED that all Town Officers and employees be paid the IRS mileage rate of **\$.67 per mile**, when discharging their duties.

AND MOVE ITS ADOPTION

Seconded by: KNEISSL
ROLL CALL 5 AYES

RESOLUTION # 5-25

OFFERED BY: KNEISSL

APPROVE EXPENSES FOR THE ASSOCIATION OF TOWNS' ANNUAL MEETING

WHEREAS, under § 102, notes of Decision 10, of the Town Law, Towns may incur obligations for compensation of Town Officers;

THEREFORE, BE IT RESOLVED that the Town Board hereby authorizes the payment of expenses incurred, to all Town Officers attending the Annual Meeting of the Association of Towns, in an amount not to exceed \$1,000 each, with \$200 in advance with all expenses to be supported by voucher and receipts; and

BE IT ALSO RESOLVED that in the case of the Zoning Board of Appeals and the Planning Board, a maximum of three will be allowed to attend.

AND MOVE ITS ADOPTION

Seconded by: DISCLAFANI
ROLL CALL 5 AYES

RESOLUTION #6-25

OFFERED BY: DISCLAFANI

FINANCIAL SUPPORT FOR AMERICAN LEGION, VETERANS OF FOREIGN WARS, PROGRAM FOR THE AGING, SENIOR NUTRITION PROGRAM & PHOENICIA UMC FOOD PANTRY

WHEREAS, the annual budget approved by the Town Board provides monies for Patriotic Observances, Civic and Veteran's Organizations; and

THEREFORE, BE IT RESOLVED, it has been the procedure to pay this money to the **American Legion and Veterans of Foreign Wars**, and \$2,500 allocated to each for said purposes; and

BE IT ALSO RESOLVED that the sum of \$2,000.00 be and hereby is appropriated to the **Program for the Aging**, and

BE IT ALSO RESOLVED that the sum of \$2,500.00 be and hereby is appropriated for the **Senior Nutrition Program**.

BE IT ALSO RESOLVED that the sum of \$4,000.00 be and hereby is appropriated for the **Shandaken Food Pantry**

AND MOVE ITS ADOPTION

Seconded by: DRAKE
ROLL CALL 5 AYES

APPOINT ATTORNEYS, AUDITORS AND ENGINEERS FOR THE TOWN

WHEREAS, the Town Board may, pursuant to Town Law, §20 Subdivision 25, employ an attorney to give it such professional service and legal counsel;

THEREFORE, BE IT RESOLVED, that the Supervisor be empowered to utilize the services of **Kellar, Kellar & Jaiven** as General Counsel to the Town Board, **Greenwald & Doherty, LLP** as Labor Counsel and **Jacobowitz & Gubits, LLP** as Zoning and Planning Counsel and

BE IT ALSO RESOLVED, that the firm of **Sickler, Torchia Allen & Churchill** (RBT) and **Bonadio Co.** be and hereby is appointed Town Auditors and Accountants at an allowance up to \$37,000 as allocated in the 2025 budget and

BE IT ALSO RESOLVED, that the Supervisor be empowered to utilize the services of **SLR Engineering** and offer their services for advice to Shandaken Town Board, Planning Board and Zoning Board of Appeals

AND MOVE ITS ADOPTION

Seconded by: STEEN
ROLL CALL 5 AYES

APPROVE ELECTED OFFICIALS’ SALARIES

WHEREAS, under §27 of the Town Law, the Town Board shall fix the salaries and expenses of Elective Officials for the Town;

THEREFORE, BE IT RESOLVED that the annual salaries of said officers be and hereby are fixed and determined for the year 2025 and shall be as follows:

	SALARY
Supervisor - Peter DiSclafani	45,027.50
Council members – Robert Drake	9,540.00
Elizabeth Kneissl	9,540.00
Kyle Steen	9,540.00
Kevin VanBlarcum	9,540.00
Highway Supt. - Eric Hofmeister	60,217.50
Clerk/TaxCollector– Joyce Grant	45,027.50
Assessor/Chair - Grace Grant	45,027.50
Assessors - Dave Channon	6,781.25
Stephen Neville	6,781.25
Justice - Tom Crucet	21,730.00
Sarah Engster	21,730.00

AND MOVE ITS ADOPTION

Seconded by: KNEISSL
ROLL CALL 5 AYES

APPOINT DEPUTY SUPERVISOR

WHEREAS, under § 42 of the Town Law, the Town Board may create the post of Deputy Supervisor;

THEREFORE, BE IT RESOLVED that the Town Board approve the appointment of **Robert Drake** to act as Deputy Supervisor, in the absence of the Supervisor, without compensation

AND MOVE ITS ADOPTION

Seconded by: DISCLAFANI
ROLL CALL 5 AYES

RESOLUTION # 10-25

OFFERED BY: DISCLAFANI

APPOINT SUPERVISOR’S CLERK AND ASSISTANT/ BOOKKEEPER

WHEREAS, under §29, Subsection 15, of the Town Law the Town Board may authorize the Supervisor to make a designation for the position of Full Time Clerk/ Bookkeeper to the Supervisor;

THEREFORE, BE IT RESOLVED that **Barbara Twerdak** is appointed to serve at the pleasure of the Supervisor, and receive \$21.99 per hour while discharging the duties of said office, not exceed \$40,030.00 and

BE IT ALSO RESOLVED that **Amie Goodrich** be appointed to serve at the pleasure of the Supervisor, and receive \$20.89 per hour while discharging the duties of said office, not to exceed \$28,426.00

AND MOVE ITS ADOPTION

Seconded by: DRAKE
ROLL CALL 5 AYES

RESOLUTION # 11-25

OFFERED BY: DRAKE

APPOINT SECRETARY AND DEPUTY TO THE HIGHWAY SUPERINTENDENT

WHEREAS, under §20, Notes of Decision 9 of the Town Law, the Town Board shall appoint all employees of the Town;

THEREFORE, BE IT RESOLVED that upon the recommendation of the Highway Superintendent, that **Cara Grant** be appointed to serve as Secretary to the Highway Superintendent, and to serve at his pleasure, and to be paid \$21.99 per hour when performing the duties of said office, not to exceed \$40,030.00 for the Fiscal Year 2025. and

BE IT ALSO RESOLVED that **Kenneth Berryann, Jr.** is appointed to the position of Deputy Highway Superintendent, without compensation.

AND MOVE ITS ADOPTION

Seconded by: STEEN
ROLL CALL 5 AYES

RESOLUTION # 12-25

OFFERED BY: STEEN

APPOINT TOWN CLERK, TAX COLLECTOR, DEPUTIES AND INFORMATION OFFICER AND VITAL STATISTICS OFFICER

WHEREAS, under §30, Subdivision 10 of the Town Law, the Town Clerk determines the designation of Deputies, the Town Board shall determine by resolution the powers and duties of such deputies, and whether such deputies shall be compensated by the Town;

THEREFORE, BE IT RESOLVED that the Town Board appoint, **Jacqueline Guglielmetti** as full time Deputy Town Clerk/Tax Collector and be paid \$24.19 per hour, not to exceed \$44,033.00 and to perform the duties of the Town Clerk/Tax Collector in her absence; and

BE IT ALSO RESOLVED, that **Angela Galindo** be appointed as part time Deputy Town Clerk/Tax Collector and be paid \$19.79 per hour, not to exceed \$28,822.00 and to perform the duties of the Town Clerk /Tax Collector in her absence

BE IT ALSO RESOLVED that **Joyce A. Grant** is appointed Registrar of Vital Records and that **Jacqueline Guglielmetti** be appointed Deputy Registrar of Vital Records, and hold these offices at the pleasure of the Town Board, and receive no compensation for the discharge of their duties.

BE IT ALSO RESOLVED THAT Joyce A. Grant is appointed Records Management Officer and Public Information

Officer, which includes the Town Website, Facebook page, Emergency Alert System and Public Access Channel 23 through Spectrum Cable and will hold these offices at the pleasure of the Town Board and receive no compensation for said duties

AND MOVE ITS ADOPTION

Seconded by: KNEISSL
ROLL CALL 5 AYES

RESOLUTION # 13-25 **OFFERED BY: KNEISSL**

**APPOINT CHAIRMAN OF THE BOARD OF ASSESSORS AND
CLERK FOR THE ASSESSORS**

WHEREAS, under §22b of the Town Law, the Town Board should designate the appointed officers and employees of the Town;

THEREFORE, BE IT RESOLVED that **Grace Grant** be appointed Chairman of the Board of Assessors for the Town of Shandaken and receive an annual salary of \$45,027.00 and

BE IT ALSO RESOLVED that **Kayla Sharon** be appointed Clerk for the Assessors Office at \$19.79 per hour and receive an annual salary of \$36,027.00

AND MOVE ITS ADOPTION

Seconded by: DISCLAFANI

RESOLUTION # 14-25 **OFFERED BY: DISCLAFANI**

APPOINT JUSTICE COURT CLERK

WHEREAS, under §20 of the Town Law, notes of Decision 9, the Town Board should designate all appointed officers and employees of the Town;

THEREFORE, BE IT RESOLVED that **Wendy Helm** is appointed as Clerk of the Justice Court, to assist in the Clerical Duties of the Town Justice Court and be paid an annual salary not to exceed \$35,740.00 while discharging the duties of said office

AND MOVE ITS ADOPTION

Seconded by: DRAKE
ROLL CALL 5 AYES

RESOLUTION # 15-25 **OFFERED BY: DRAKE**

APPOINT TOWN POLICE DEPARTMENT CHIEF

WHEREAS, pursuant to §20 of the Town Law, the Town Board should designate all appointed officers and employees of the Town, and

THEREFORE, BE IT RESOLVED, that **Chad Storey** is appointed Police Chief for the Town of Shandaken Police Department and receive an annual salary not to exceed \$25,650.00 while discharging the duties of said office.
And

AND MOVE ITS ADOPTION

Seconded by: STEEN
ROLL CALL 5 AYES

RESOLUTION # 16-25 **OFFERED BY: STEEN**

APPOINT TOWN AMBULANCE DEPARTMENT CHIEF

WHEREAS, pursuant to §20 of the Town Law, the Town Board should designate all appointed officers and

employees of the Town, and

THEREFORE, BE IT RESOLVED, that **Richard Muellerleile** is appointed **Ambulance Chief** at Shandaken Ambulance Department and receive an annual salary not to exceed \$23,500.00 while discharging the duties of said office

AND MOVE ITS ADOPTION

Seconded by: KNEISSL
ROLL CALL 5 AYES

RESOLUTION # 17-25 **OFFERED BY: KNEISSL**

APPOINT AMBULANCE OFFICERS & PAY RATES

WHEREAS, under §20 of the Town Law, the Town Board shall designate all appointed officers and employees of the Town; and

THEREFORE, BE IT RESOLVED, that the following personnel be appointed to the Shandaken Town Ambulance at rates not to exceed the following:

- Deputy Chief** –Mike Williams at \$5,000 per year;
- Equipment Manager** - Dennis Frano at \$5,000 per year;
- Line Officer** – Ernest Longhi, Sr. at \$5,000 per year;

and that as provided under contract said employees shall serve at the discretion of the Ambulance Chief and Town Board.

BE IT ALSO RESOLVED, the following pay rates shall apply for individuals in each class plus longevity pay:

Ambulance Driver	@ \$15.62 per hour
Ambulance Technician	@ \$16.80 per hour
Ambulance Paramedic	@ \$25.35 per hour

AND MOVE ITS ADOPTION

Seconded by: DISCLAFANI
ROLL CALL 5 AYES

RESOLUTION # 18-25 **OFFERED BY: DISCLAFANI**

**APPOINT SUPERINTENDENT AND BILLING CLERK FOR
PHOENICIA WATER DISTRICT**

WHEREAS, under §20 of the Town Law, the Town Board shall designate all appointed officers and employees of the Town; and

THEREFORE, BE IT RESOLVED that **Richard Ricciardella** is appointed Superintendent of the Phoenicia Water District, and hold office at the pleasure of the Town Board, and receive an annual salary, not to exceed \$27,000.00 to be disbursed once each month and expenses as allotted as per budget, pursuant to law, while discharging the duties of said office; and

BE IT ALSO RESOLVED that the Town Board, upon the recommendation of the Water Superintendent, hire laborers as the Water Superintendent deems necessary within budget constraints; and

BE IT ALSO RESOLVED THAT **Amie Goodrich** is appointed Clerk for the Phoenicia Water District and be paid \$20.89 hourly, not to exceed \$6,647.00 while discharging said duties,

AND MOVE ITS ADOPTION

Seconded by: DRAKE

ROLL CALL 5 AYES

**APPOINT SUPERINTENDENT, DEPUTY SUPERINTENDENT AND BILLING CLERK FOR
PINE HILL WATER DISTRICT**

WHEREAS, under §20 of the Town Law, the Town Board should designate all appointed officers and employees of the Town;

THEREFORE, BE IT RESOLVED that **Ethan Bernstein** be and hereby is appointed Superintendent of the Pine Hill Water District, and hold office at the pleasure of the Town Board, and receive an annual salary of \$18,550.00 to be disbursed once each month and expenses as allotted in the budget as pursuant to law, while discharging the duties of his office, and

BE IT ALSO RESOLVED that **Shane Berryann** be and hereby is appointed Deputy Superintendent of the Pine Hill Water District, and hold office at the pleasure of the Town Board, and receive an annual salary of \$8,480.00 to be disbursed once each month and expenses as allotted in the budget as pursuant to law, while discharging the duties of his office, and

BE IT ALSO RESOLVED that the Town Board, upon the recommendation of the Water Superintendent, hire laborers as the Water Superintendent deems necessary within budget constraints, and

BE IT ALSO RESOLVED THAT **Amie Goodrich** be appointed Clerk for the Phoenicia Water District and be paid \$20.89 hourly, not to exceed \$1,513.68 while discharging said duties,

AND MOVE ITS ADOPTION

Seconded by: STEEN
ROLL CALL 5 AYES

APPOINT PLANNING BOARD MEMBER

WHEREAS, pursuant to §20 of the Town Law it is the duty of the Town Board to appoint all Boards and Commissions

THEREFORE, BE IT RESOLVED that **Joanna kalb** is appointed to the Shandaken Planning Board with the term to expire December 31, 2030 and

BE IT ALSO RESOLVED, each Board Member is required each year to attend four hours of applicable training for their Office and record such at the town Clerk’s Office

AND MOVE ITS ADOPTION

Seconded by: DISCLAFANI
ROLL CALL 5 AYES

APPOINT CHAIR & VICE CHAIR FOR THE PLANNING BOARD

WHEREAS, pursuant to §20 of the Town Law, it is the duty of the Town Board to appoint all Boards and Commissions,

THEREFORE, BE IT RESOLVED that **Clifton Rabuffo** is appointed as Chair of the Planning Board and **Sam Spada** is appointed as Vice-Chair of the Planning Board

AND MOVE ITS ADOPTION

Seconded by: DRAKE
ROLL CALL 5 AYES

RESOLUTION # 22-25 OFFERED BY: DRAKE

APPOINT ZONING BOARD OF APPEALS MEMBER

WHEREAS, pursuant to §20 of the Town Law it is the duty of the Town Board to appoint all Boards and Commissions

THEREFORE, BE IT RESOLVED that Gary Guglielmetti be appointed to the Zoning Board of Appeals with the term to expire in December 31, 2029.

BE IT ALSO RESOLVED, each Board Member is required each year to attend four hours of applicable training for their Office and record such at the town Clerk’s Office

AND MOVE ITS ADOPTION

Seconded by: STEEN
ROLL CALL 5 AYES

RESOLUTION # 23-25 OFFERED BY: STEEN

APPOINT CHAIR & VICE-CHAIR TO THE
ZONING BOARD OF APPEALS

WHEREAS, pursuant to §20 of the Town Law it is the duty of the Town Board to appoint all Boards and Commissions,

THEREFORE, BE IT RESOLVED that Mark Loete is appointed as Chair and Gary Guglielmetti is appointed as Vice Chair of the Zoning Board of Appeals.

AND MOVE ITS ADOPTION

Seconded by: KNEISSL
ROLL CALL 5 AYES

RESOLUTION # 24-25 OFFERED BY: KNEISSL

APPOINT CODE ENFORCEMENT OFFICERS/ BUILDING INSPECTORS, FLOODPLAIN MANAGER AND
COORDINATOR FOR THE COMMUNITY RATING SYSTEM

WHEREAS, pursuant to Town Law §20 & §138 and pursuant to §116-63, 116-64 and 77-11 of the Code of the Town of Shandaken, the Building/ Zoning Department is responsible for oversight of all construction projects which meet the criteria for a Building Permit within the Town of Shandaken and ensure any remodeling, additions or new structures must meet Federal and State and Local Building Safety Standards (including Structural, Plumbing, Electrical (UL Inspector), Fire Prevention, Flood Mitigation) and to perform multiple inspections throughout the project from initiation to issuance of a Certificate of Occupancy or Compliance; and WHEREAS, the Town of Shandaken Code Enforcement Officer (CEO) is responsible for the enforcement of Zoning (Use, area, property, etc.), Local Zoning Code Ordinances, Permits, Certificates and Rules & Regulations; and

THEREFORE, BE IT RESOLVED that DONNA LAMOINE is appointed as Code Enforcement Officer (CEO) and Floodplain Administrator (FPA) to be paid \$29.68 per hour (35 hrs/wk) not to exceed \$54,017.00 plus mileage while on Town business, while dispensing the duties of said office, and

BE IT ALSO RESOLVED that Alan Harmon is appointed as Building and Fire Safety Inspector and STR Enforcement Officer to be paid \$26.50 per hour not to exceed \$15,000.00 plus mileage while on Town business while dispensing the duties of said office, and

BE IT ALSO RESOLVED THAT OLIVIA AMENTIA is appointed full-time Building/ zoning secretary to be paid \$19.79 per hour not to exceed \$36,027.00, and

BE IT ALSO RESOLVED that Grace Grant is appointed Zoning Enforcement Officer to be paid an annual salary, not to exceed \$18,200.00 plus mileage, while on Town business, and

BE IT ALSO RESOLVED that **Peter DiSclafani** is appointed **Coordinator for the Community Rating System (CRS)**, at no compensation;

AND MOVE ITS ADOPTION

Seconded by: DISCLAFANI
ROLL CALL 5 AYES

RESOLUTION # 25-25 **OFFERED BY: DISCLAFANI**

**APPOINT Town Historian, Town Historical Museum Board and
Museum Director**

WHEREAS, under §20 of the Town Law, the Town Board should designate all appointed officers and employees of the Town and the Town Board wishes to appoint a Town Historian; and

WHEREAS, The Town Board also recognizes the Town of Shandaken Historical Museum maintains a Board of Directors.

THEREFORE, BE IT RESOLVED that **Joseph Prieboy** is appointed as **Museum Director** and **Town Historian** and receives \$16.96 hourly, not to exceed \$15,900.00 annually while dispensing duties of said office,

AND MOVE ITS ADOPTION

Seconded by: DRAKE
ROLL CALL 5 AYES

RESOLUTION # 26-25 **OFFERED BY: DRAKE**

APPOINT ETHICS COMMITTEE

WHEREAS, Pursuant to Chapter 20 of the Code of the Town of Shandaken, Article III §20 -7 Establishment of a Board of Ethics;

THEREFORE, BE IT RESOLVED that **Richard Loveless, Helen Morelli and Mattew Van Valkenburg** are appointed as the Ethics Committee for the Town of Shandaken and to serve at the pleasure of the Town Board and follow Chapter 20 of the Code of the Town of Shandaken

AND MOVE ITS ADOPTION

Seconded by: STEEN
ROLL CALL 5 AYES

RESOLUTION # 27-25 **OFFERED BY: DRAKE**

APPOINT Interim DOG CONTROL OFFICER AND DOG ENUMERATOR

WHEREAS, under § 20 of the Town Law, the Town Board should designate all appointed officers and employees of the Town;

THEREFORE, BE IT RESOLVED that **Olivia Amenta** is appointed Interim Dog Control Officer and shall receive a per diem hourly salary of \$19.79 and contractual expenses of \$3,750 incurred pursuant to law contained within the Budget, when discharging the duties of said offices at the pleasure of the Board.

AND MOVE ITS ADOPTION

Seconded by: STEEN - ROLL CALL 5 AYES

RESOLUTION # 28-25 **OFFERED BY: DRAKE**

APPOINT RECYCLING ATTENDANT AND MUNICIPAL WORKER

WHEREAS, Pursuant to §20 of the Town Law, it is the duty of the Town Board to appoint all employees of the Town

THEREFORE, BE IT RESOLVED that **Kimberly Neal** is appointed as the Municipal Worker for the Town of

Shandaken at \$16.00 per hour, not to exceed \$18,500.00, while dispensing duties of said office,

BE IT FURTHER RESOLVED that **Joe Rotella, Jr** is re-appointed as **Recycling Attendant** and be paid \$15.00 hourly, not to exceed \$12,600.00 while dispensing duties of said office.

AND MOVE ITS ADOPTION

Seconded by: STEEN
ROLL CALL 5 AYES

RESOLUTION # 29-25 **OFFERED BY: STEEN**

APPOINT SOCIAL SERVICES OFFICER

WHEREAS, under Municipal Affairs, the State Comptroller, §71-1098 grants the Town Board the right to authorize someone to act as Town Social Services Officer;

THEREFORE, BE IT RESOLVED that the Town Board approve **Supervisor DiSclafani** to act as Social Services Officer, to be paid no compensation, and be allowed expense money in the amount of \$500.00 for expenses incurred pursuant to law, when discharging the duties of said office.

AND MOVE ITS ADOPTION

Seconded by: KNEISSL
ROLL CALL 5 AYES

RESOLUTION # 30-24 **OFFERED BY: KNEISSL**

APPOINT DIRECTOR OF EMERGENCY MANAGEMENT SERVICES

WHEREAS, under §20 of the Town Law, the Town Board should designate all appointed officers and employees of the Town;

THEREFORE, BE IT RESOLVED that **Gary Carr, Jr.** is appointed as director of Emergency Management Services for the Town of Shandaken with no compensation.

AND MOVES ITS ADOPTION

Seconded by: DISCLAFANI
ROLL CALL 5 AYES

RESOLUTION # 31-25 **OFFERED BY: DISCLAFANI**

**APPOINT Shandaken Housing Smart Committee Chair
of the Ulster County Housing Smart Communities Initiative**

WHEREAS, under §20 of the Town Law, the Town Board shall designate all appointed officers and employees of the Town;

THEREFORE, BE IT RESOLVED, that **Vickie Starr** be appointed as Chair of the Shandaken Housing Smart Committee – At no compensation.

AND MOVES ITS ADOPTION

Seconded by: DRAKE
ROLL CALL 5 AYES

RESOLUTION # 32-25 **OFFERED BY: STEEN**

RESOLUTION TO PAY ALL BILLS

WHEREAS, The Department of Audit and Control require Town Boards to sign and inspect all vouchers coming into the town for payment, to number and total amounts from each fund.

THEREFORE BE IT RESOLVED, that the Town Board authorize the following vouchers paid:

General	\$ 260,647.85
Highway	141,212.54
Phoenicia Water	31,467.18
Pine Hill Water	8,066.11
Phoenicia Lights	1,595.81
Chichester Lights	222.32
Pine Hill Lights	925.72
Shandaken Septic	2,600.00

	\$ 446,737.53

AND MOVES ITS ADOPTION
Seconded by: KNEISSL
ROLL CALL 5 AYES

At 6:45 pm The Town Board closed the regular meeting & opened an Executive Session on a personnel matter. They closed the Executive Meeting at 7:09 & re-opened the regular meeting. No action was taken.

The Meeting adjourned at 7:12 on a Disclafani/Steen motion.

Signed on the 7th day of January, 2024

Joyce Grant – Town Clerk