

Phoenicia Water Committee Meeting

April 1, 2025 at 10:00 a.m.

Phoenicia Library

MINUTES

In attendance: Robert Drake, Kerry Henderson, Jameson Joyce, Barbara Mansfield, Rick Ricciardella

Call to order: 10:02 a.m.

Minutes: K. Henderson moved to accept minutes from the March meeting. B. Mansfield seconded motion. All in favor.

Board liaison R. Drake explained to Deputy Superintendent Joyce that overtime would apply to any Town work he did, including his EMS hours. R. Drake inquired if overall hours might push J. Joyce into overtime. Joyce said he did not think that would be an issue.

Meter readings are in April and October. R. Ricciardella is in the process of training Jameson, on weekends. The Town Board approved an invoice submitted by Denise Ricciardella for recent work that occurred before Joyce was onboarded.

Locks still have not been changed to digital code type locks on water facilities. A vendor file needs to be added because setting all locks to same code, with one key, must be done directly via wholesaler of the locks—a company not on the Town's current vendor list.

Broken hydrants: Ricciardella said that the one of Route 214 is turned off because it has a leak. R. Ricciardella suggested to Ted Byron that in the event of a fire in that area he should bring the key to turn on water at that hydrant. Ricciardella has tested the broken hydrant on Plank and still can't figure out what's wrong with it. He's having trouble finding a specialized plumber to fix it. Cliff Thompson installed it, only to discover that the hydrant wasn't the problem.

Board of Health usually comes every Spring or Fall to inspect water tower. Drake asked Ricciardella to provide that report and other Board of Health documentation to the Town, furthering that lack of documentation is a barrier to getting grant funds.

Board liaisons R. Drake and E. Kneissl will follow up regarding purchasing a mask for J. Joyce. R. Ricciardella said he did not want one. E. Kneissl previously said she wasn't sure a mask was necessary.

Rich Winters from Rural Water offered to come for an in-person visit to correct operating procedures of water plant. R. Ricciardella said Winters will also come and do leak detection for free. Ricciardella said that last month the hamlet averaged 50,000 gallons a day, a vast improvement over previous years. Rural water has online resources for the hamlet to develop an SOP, Emergency Response Plan and a Vulnerability Assessment.

R. Winter alerted the Committee that we will be fined very soon if we do not do our Lead Service Line inventory. R. Drake said the challenge in listing all the lines. Ricciardella said the hamlet has close to 300 lines. Mansfield reiterated that completing the inventory is a top priority, and that she will inquire with Al Peavy to see if he has service lines in list form. Failing that, E. Kneissl and B. Mansfield will complete inventory using a map of the lines. Once complete, the inventory will require Ricciardella's and probably the Town Supervisor's signatures.

Next meeting date: May 6 at 10:00 a.m. at Phoenicia Library

Meeting adjourned at 10:33 a.m.