



**Town of Shandaken Town Board**  
**Regular Monthly Meeting Agenda**  
**Monday July 7, 2025 – 7pm**

- 1. Call to Order**
  - 2. Pledge of Allegiance**
  - 3. Roll Call**
  - 4. Approval of previous T/B Meeting Minutes**
  - 5. Supervisor's Financial Report**
  - 6. Communications**
  - 7. Committee Reports**
    - a. Ambulance
    - b. Building/Zoning
    - c. Police
    - d. Phoenicia Water
    - e. Pine Hill Water
    - f. Museum
    - g. Parks & Recreation
    - h. Housing Smart
    - i. Conservation Advisory Council
    - j. Comprehensive Plan
  - 8. Public Comments on Resolutions**
  - 9. Motions:**
  - 10. Resolutions:**
    - 84. Pay All Bills**
    - 85. Accept Ballot Petition for Libraries**
    - 86. Summer Rec – Hire Personnel**
    - 87. Summer Rec – Award Daily Transportation Bid**
    - 88. Summer Rec – Award Field Trips Bid**
    - 89. Grant Funding from 2025-2026 Smart Growth program for a Zoning Consultant**
    - 90. Authorizing and Endorsing Shandaken's CDBG Infrastructure Grant for Completing the Phoenicia Water District "Loop"**
    - 91. Resolution Amending Resolution #72- 25 -Purchase of an EV Vehicle with NYSERDA Clean Energy Grant Funds**
    - 92. Issue Negative Declaration – Installing 3 Electric Vehicle Charging Stations**
    - 93. Ambulance – Hire EMT**
    - 94. Ambulance – Contract for Emergency Ambulance Services**
    - 95. Support Pine Hill Pride Parade & Fair**
    - 96. CREST Grant - Glenbrook Park natural playground project**
  - 11. Open Public Comment**
- Meeting Adjournment -*IN MEMORY OF Dorothy 'Dot' Borden***

RESOLUTION TO PAY ALL BILLS

WHEREAS, The Department of Audit and Control require Town Boards to sign and inspect all vouchers coming into the town for payment, to number and total amounts from each fund.

THEREFORE BE IT RESOLVED, that the Town Board authorize the following vouchers paid:

General	\$ 330,500.38
Highway	189,220.43
Phoenicia Water	10,894.96
Pine Hill Water	2,603.01
Phoenicia Lights	888.69
Chichester Lights	127.02
Pine Hill Lights	526.47
Pine Hill Sign	66.19
Shandaken Septic SMD	22,935.10
Escrow & Planning	8,074.73
Ambulance Donation	86.95
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	\$ 565,923.93

AND MOVES ITS ADOPTION

Seconded by:

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	_____	_____
BOARD MEMBER KNEISSL	_____	_____
BOARD MEMBER STEEN	_____	_____
BOARD MEMBER VAN BLARCUM	_____	_____
SUPERVISOR DISCLAFANI	_____	_____

**RESOLUTION #85-25**

**OFFERED BY:**

**ACCEPT BALLOT PETITION FOR PHOENICIA & MORTON MEMORIAL LIBRARY BUDGET INCREASES**

**WHEREAS, the Shandaken Town Clerk has reviewed and Certified, as correct and accurate, the petition presented by the Phoenicia Library Association & Morton Memorial Library; requesting an increase of the annual contribution of the Town of Shandaken for the operating budgets of the Phoenicia Library & Morton Memorial Libraries, and the Town Board having determined that said petition is sufficient in form and content,**

**BE IT RESOLVED that the Town Board of the Town of Shandaken requests that the Ulster County Board of Elections place the following proposition on the November 4, 2025 ballot for the Town of Shandaken to be voted “yes” or “no” by the voters of the Town of Shandaken:**

**YES or NO “SHALL THE TOWN OF SHANDAKEN INCREASE ITS ANNUAL CONTRIBUTION FOR THE OPERATING BUDGET OF THE MORTON MEMORIAL LIBRARY BY NINETEEN THOUSAND SEVEN HUNDRED FIFTY (\$19,750) DOLLARS TO THE SUM OF SEVENTY-NINE THOUSAND NINE HUNDRED SEVENTY-FIVE (\$79,975) DOLLARS ANNUALLY; AND SHALL THE TOWN OF SHANDAKEN INCREASE IT’S ANNUAL CONTRIBUTION FOR THE OPERATING BUDGET OF THE PHOENICIA LIBRARY BY THIRTY FOUR THOUSAND SEVEN HUNDRED FIFTY (\$34,750) DOLLARS TO THE SUM OF TWO HUNDRED THIRTY-FOUR THOUSAND FIVE HUNDRED (\$234,500) DOLLARS ANNUALLY?**

**AND MOVES ITS ADOPTION**

**Seconded by:**

	ROLL CALL	
	AYES	NAYS
<b>BOARD MEMBER DRAKE</b>	_____	_____
<b>BOARD MEMBER KNESSL</b>	_____	_____
<b>BOARD MEMBER STEEN</b>	_____	_____
<b>BOARD MEMBER VAN BLARCUM</b>	_____	_____
<b>SUPERVISOR DISCLAFANI</b>	_____	_____

**RESOLUTION #86-25**

**OFFERED BY**

**RESOLUTION HIRE SUMMER CAMP PERSONNEL**

**WHEREAS**, under § 20, Notes of Decision 9 of the Town Law, the Town Board shall appoint all employees of the Town,

**THEREFORE BE IT RESOLVED** that the Town Board of the Town of Shandaken that, upon the recommendation of the Director of the Town of Shandaken Summer Recreation Program, hire the following individuals as Summer Recreation - Camp Staff.

**Senior Counselors –@ \$16.50 Kathy Fitzsimmons**

**Returning Counselors –@ \$16.00 Heather Scism, Hudson Turba, Jake Storey, Mercedes Storey, Julian Morton**

**First-Year Counselors @ \$15.50 Issabelle Castro, Jillian Horner, Chloe Petters, Alena Grant**

**Please be advised that: All paid counselors shall receive 4 hours compensatory pay for mandatory orientation as required under state law**

**AND MOVES ITS ADOPTION**

**Seconded by:**

	ROLL CALL	
	AYES	NAYS
<b>BOARD MEMBER DRAKE</b>	_____	_____
<b>BOARD MEMBER KNESSL</b>	_____	_____
<b>BOARD MEMBER STEEN</b>	_____	_____
<b>BOARD MEMBER VAN BLARCUM</b>	_____	_____
<b>SUPERVISOR DiSCLAFANI</b>	_____	_____

**RESOLUTION #87-25**

**OFFERED BY**

**AWARD DAILY TRANSPORTATION BIDS – SUMMER REC**

**WHEREAS**, the Town of Shandaken Summer Recreation Program runs from Wednesday, July 9, 2025 through and including Friday, August 15, 2025.

**WHEREAS**, Transportation is needed from Mt. Tremper to Pine Hill to Belleayre Beach and back later in the afternoon, 3 days each week. Except the two days of Field Trips. Total needed 16 days.

**WHEREAS**, that the Town of Shandaken Town Board advertised for Summer Rec Daily Transportation & bids were to be received to the Town Clerks office by 3pm, on Monday July 1, 2025.

**THEREFORE BE IT RESOLVED**, The bid for daily transportation for Summer Rec will be awarded to

**AND MOVES ITS ADOPTION**

**Seconded by:**

	ROLL CALL	
	AYES	NAYS
<b>BOARD MEMBER DRAKE</b>	_____	_____
<b>BOARD MEMBER KNESSL</b>	_____	_____
<b>BOARD MEMBER STEEN</b>	_____	_____
<b>BOARD MEMBER VAN BLARCUM</b>	_____	_____
<b>SUPERVISOR DiSCLAFANI</b>	_____	_____

**RESOLUTION #88-25**

**OFFERED BY**

**AWARD TRANSPORTATION BIDS FOR SUMMER RECREATION PROGRAM FIELD TRIPS**

**WHEREAS**, the Town of Shandaken Summer Recreation Program will be taking two field trips during the coming season and the Town of Shandaken Town Board advertised transportation bids for the following field trips field trips:

- \*2 buses for round-trip to and from Yankee Stadium Bronx NY July 31, 2025
- \*2 School buses for round-trip to and from Zoom Flume East Durham NY Aug 13, 2025

All bids were to be received by July 1, 2025 at 3pm at the Town Clerks Office, Shandaken Town Hall, 7209 Rt. 28 Shandaken NY 12480, to be awarded at town board meeting at their next meeting.

**THEREFORE BE IT RESOLVED**, The bid for Field Trips transportation for Summer Rec will be awarded to

**AND MOVES ITS ADOPTION**

**Seconded by:**

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	_____	_____
BOARD MEMBER KNESSL	_____	_____
BOARD MEMBER STEEN	_____	_____
BOARD MEMBER VAN BLARCUM	_____	_____
SUPERVISOR DiSCLAFANI	_____	_____

**RESOLUTION #89-25**

**OFFERED BY:**

**Resolution Supporting Grant Funding from 2025-2026 Smart Growth program for a Zoning Consultant**

WHEREAS, the Town Board of the Town of Shandaken has the responsibility and duty to plan for the efficient growth and development of a range of land uses within the Town;

AND WHEREAS, the Town Board of the Town of Shandaken has the responsibility and duty to provide for the long- term vision of the community's growth by regulating land use and ensuring that a balance of resilient hamlets with adequate infrastructure, housing choice, year-round recreation, open space and thriving businesses provides for the health, welfare, and safety of all residents;

AND WHEREAS, the Town adopted is currently working to update its comprehensive plan and expects to have that completed and approved within early 2026,

AND WHEREAS, the Town requires professional services to support its capacity to update its zoning code,

AND WHEREAS, the Town is requesting funds in the 2025 CFA process under the Smart Growth Community Planning and Zoning Program to update the zoning code, which shall require a 10% match from the town,

AND WHEREAS, the grant application requires that the applicant obtain the approval and endorsement of the governing body of the municipality in which the project will be located,

NOW THEREFORE, the Town Board of the Town of Shandaken approves and strongly endorses the proposed grant proposal and affirms a high level of public and community support for this zoning code update.

AND MOVES ITS ADOPTION

**Seconded by:**

	ROLL CALL	
	AYES	NAYS
<b>BOARD MEMBER DRAKE</b>	_____	_____
<b>BOARD MEMBER KNESSL</b>	_____	_____
<b>BOARD MEMBER STEEN</b>	_____	_____
<b>BOARD MEMBER VAN BLARCUM</b>	_____	_____
<b>SUPERVISOR DiSCLAFANI</b>	_____	_____

**RESOLUTION #90-25**

**OFFERED BY:**

**Resolution Authorizing and Endorsing Shandaken’s CDBG Infrastructure Grant for Completing the Phoenicia Water District “Loop”**

WHEREAS, the Phoenicia Water District has long planned to complete the “loop” by bringing piping across High Street to complete redundant connections to water district locations on the south-east side of the Esopus,

AND WHEREAS, the Bridge Street Bridge Replacement feasibility study recommends the completion of this project ahead any bridge replacement due to the impact that replacement has on water lines currently attached to the bridge,

AND WHEREAS, the 2023 Bridge Street Bridge Replacement Phoenicia, NY Feasibility Study Report prepared by SLR estimate a cost of \$780,000 to complete this High Street loop,

AND WHEREAS, the town desires to apply for up to \$1,000,000 in financial assistance through the 2025 Consolidated Funding Application (CFA) under the 2025 CDBG Infrastructure Grant Program

AND WHEREAS, the grant application requires that the applicant obtain the approval and endorsement of the governing body of the municipality in which the project will be located,

NOW, THEREFORE, BE IT RESOLVED, that the Town of Shandaken approves and endorses the 2025 CDBG Infrastructure Grant for applications up to \$1,000,000 in assistance.

AND MOVES ITS ADOPTION

**Seconded by:**

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	_____	_____
BOARD MEMBER KNESSL	_____	_____
BOARD MEMBER STEEN	_____	_____
BOARD MEMBER VAN BLARCUM	_____	_____
SUPERVISOR DiSCLAFANI	_____	_____



**RESOLUTION #91-25**

**OFFERED BY:**

**Resolution Amending Resolution #72- 25 -Purchase of an EV Vehicle with NYSERDA Clean Energy Grant Funds**

WHEREAS, Resolution #72- 25 authorized the purchase of a 2025 CHEVY BLAZER and further indicated that a 2018 CHEVY TAHOE be retired from active use as soon as practicable,

AND WHEREAS a 2010 CROWN VICTORIA was subsequently identified as a more beneficial vehicle to take out of active service,

THEREFORE BE IT FURTHER RESOLVED that the 2010 CROWN VICTORIA be retired from active municipal use as soon as practicable.

AND MOVES ITS ADOPTION

**Seconded by:**

	ROLL CALL	
	AYES	NAYS
<b>BOARD MEMBER DRAKE</b>	_____	_____
<b>BOARD MEMBER KNEISSL</b>	_____	_____
<b>BOARD MEMBER STEEN</b>	_____	_____
<b>BOARD MEMBER VAN BLARCUM</b>	_____	_____
<b>SUPERVISOR DISCLAFANI</b>	_____	_____

RESOLUTION OF THE TOWN BOARD ADOPTING A NEGATIVE DECLARATION UNDER NEW YORK STATE ENVIRONMENTAL QUALITY REVIEW ACT BY INSTALLING 3 ELECTRIC VEHICLE CHARGING STATIONS.

WHEREAS, the Town of Shandaken would like to have 3 Electric Vehicle Charging Stations installed on Town-owned properties throughout the Town, (1) Pine Hill parking lot, Main Street Pine Hill, SBL 4.46-4- 19 (1) Shandaken Town Hall, 7209 Rt. 28 SBL 5.18-2-34 (1) Phoenicia Medical Arts 7-9 Ava Maria Drive, SBL; and

WHEREAS, Plugin Stations Online, LLC (PISO) was part of the Conservation Advisory Council, with the Town Board, getting quotes for service and was deemed the lowest responsible offering with an estimate of \$53,604.19

WHEREAS, Ulster County will pay 50% of such installations, and

WHEREAS, Ulster County requires the Town to perform a State Environmental Quality Review Act (SEQRA) review.

THEREFORE, BE IT RESOLVED, as follows:

- 1. The Town Board issues a SEQRA Negative Declaration for these EV Charging Stations, concluding that they do not have the potential to result in any significant adverse environmental impacts and that an environmental impact statement is not required; and
- 2. The Town Board adopts and incorporates herein by reference the attached written Negative Declaration for the Project under SEQRA; and
- 3. The Town Board directs that the attached Negative Declaration be filed as required by the SEQRA regulations in 6 NYCRR § 617.2; and
- 4. Town of Shandaken Supervisor DiSclafani is authorized to sign a contract with Ulster County Department of Finance SEVI Grant / Final 2.26.25 ES

AND MOVES ITS ADOPTION

Seconded by:

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	_____	_____
BOARD MEMBER KNESSL	_____	_____
BOARD MEMBER STEEN	_____	_____
BOARD MEMBER VAN BLARCUM	_____	_____
SUPERVISOR DISCLAFANI	_____	_____

**RESOLUTION # 93-25**

**OFFERED BY:**

**TOWN AMBULANCE – EMT**

**WHEREAS**, PURSUANT TO §20 OF THE TOWN LAW, THE TOWN BOARD SHOULD DESIGNATE ALL APPOINTED OFFICERS AND EMPLOYEES OF THE TOWN, AND

**THEREFORE, BE IT RESOLVED**, THAT PETER MURPHY, IS APPOINTED TO SHANDAKEN AMBULANCE DEPARTMENT AS a Full-time EMT, AT \$16.80 PER HR.

**AND MOVES ITS ADOPTION**

**Seconded by:**

	ROLL CALL	
	AYES	NAYS
<b>BOARD MEMBER DRAKE</b>	_____	_____
<b>BOARD MEMBER KNESSL</b>	_____	_____
<b>BOARD MEMBER STEEN</b>	_____	_____
<b>BOARD MEMBER VAN BLARCUM</b>	_____	_____
<b>SUPERVISOR DISCLAFANI</b>	_____	_____

RESOLUTION # 94-25

OFFERED BY:

## **CONTRACT FOR EMERGENCY AMBULANCE SERVICE**

**THIS AGREEMENT**, made the 1<sup>st</sup> day of January, in the year 2025, between the Town Board of the Town of Lexington, Greene County, State of New York with a mailing address of 3542 Route 42, PO Box 28, Lexington, NY 12452, party of the first part, and the Town Board of the Town of Shandaken, Ulster County, State of New York with a mailing address of 7209 NY-28, Shandaken, NY 12480, party of the second part,

### **WITNESSETH:**

**WHEREAS**, the Town of Lexington is desirous of entering into an agreement for providing emergency ambulance service to a portion the Town of Lexington pursuant to the provisions of General Municipal Law Section 122b; and

**WHEREAS**, the Town of Shandaken is desirous of furnishing emergency ambulance service to the Town of Lexington under the terms and conditions set forth herein; and

**WHEREAS**, at a regular meeting of the Town Boards of the Towns of Lexington and Shandaken, respectively, each of the Towns duly authorized this contract with each other for emergency ambulance service to the Town of Lexington (CON # 6251) upon the terms and provisions herein set forth; and

**NOW, THEREFORE**, in consideration of the mutual promises herein contained, the Town of Lexington does engage the Town of Shandaken to furnish emergency ambulance service to the Town of Lexington, and the Town of Shandaken agrees to furnish such protection, commencing January 1, 2025 in the following manner, to wit;

### **ARTICLE 1. SERVICE TO BE PROVIDED**

A. The Town of Shandaken agrees to furnish 24-hour emergency ambulance service in the Town of Lexington, and when notified by telephone or in any other manner of the need for this service within the Town of Lexington, the Town of Shandaken Ambulance will respond and attend, when available, upon the emergency without delay to transport any sick or injured person within the Town of Lexington of Broad Street Hollow, Timberlake Road, Peck Hollow and Regina's Way, to the most appropriate emergency care facility.

B. The Town of Shandaken further agrees to incur and pay for the following operating expenses from the consideration paid by the Town of Lexington under this agreement:

- (i) Replacement of medical supplies and equipment;
- (ii) All insurances set forth below in Article 5; and
- (iii) All liability, contractual liability, malpractice, workers' compensation, contractual and/or errors and omissions insurance covering all members of the Town of Shandaken Ambulance.

C. Shandaken shall add signage/stickers to each ambulance vehicle on the front, back and both sides reading "Serving the Town of Lexington". The Lexington Ambulance District shall pay all costs associated with such signage/stickers.

### **ARTICLE 2. TERM**

The term of this agreement shall continue until either party, upon thirty (30) days' written notice, terminate this

contract.

### **ARTICLE 3. CONSIDERATION**

In consideration of the furnishing of emergency protection, the Town of Lexington shall pay to the Town of Shandaken the sum of ten thousand dollars (\$10,000) annually. The Town of Shandaken shall submit to the Town of Lexington Ambulance District a report of its ambulance calls on a semi-annual basis. With consideration to the future, this payment may be amended.

### **ARTICLE 4. DONATIONS**

The Town of Shandaken is permitted and encouraged to accept donations and to conduct fund-raising affairs for the Town of Shandaken Ambulance.

### **ARTICLE 5. INSURANCE**

The Town of Shandaken shall furnish the Town of Lexington with satisfactory proof of coverage of all insurance coverages required pursuant to the Town of Shandaken Ambulance upon demand by the Town of Lexington.

### **ARTICLE 6. RIGHT TO STOP WORK OR TERMINATE CONTRACT**

If either party fails or refuses to comply with all applicable laws or ordinances, or otherwise is guilty of a substantial violation of any provision of this contract, either party may, upon thirty (30 days' notice, specifying with particularity the basis therefore, have the right to stop work or terminate this contract.

### **ARTICLE 7. INDEPENDENT CONTRACTOR**

It is hereby mutually covenanted and agreed that the relation of the Town of Shandaken to the work to be performed by it under this contract shall be that of an independent contractor.

### **ARTICLE 8. INDEMNITY AND SAVE HARMLESS AGREEMENT**

The Town of Shandaken agrees to indemnify and save the Town of Lexington, its officers, agents and employees harmless from any liability imposed upon the Town of Lexington, its officers, agents and/or employees arising from the negligence, active or passive, of the Town of Shandaken.

### **ARTICLE 9. NO ASSIGNMENT**

In accordance with the provisions of Section 109 of the General Municipal Law, the Town of Shandaken is hereby prohibited from assigning, transferring, conveying, subletting or otherwise disposing of this agreement, or of its right, title or interest in this agreement, or its power to execute this agreement, to any other person or corporation without the previous consent in writing of the Town of Lexington except those items allowable under the provisions and operation of mutual aid.

### **ARTICLE 10. AUTHORITY ON BEHALF OF THE TOWNS**

Each Supervisor has executed this agreement pursuant to a Resolution adopted by the respective Town Boards for the Towns of Lexington and Shandaken. The respective Supervisors, whose signatures appear hereafter, are duly authorized and empowered to execute this instrument and enter into such an agreement on behalf of the respective Towns. This instrument shall be executed in duplicate. At least one copy shall be permanently filed, after execution thereof, in the offices of the respective Town Clerks.

### **ARTICLE 11. NOTICES**

Any and all notices and payments required hereunder shall be addressed as follows, or to such other address as may hereafter be designated in writing by either party hereto:

Town of Lexington  
JoEllen Schermerhorn, Supervisor  
3542 Route 42  
Lexington, NY 12452-0028

Town of Shandaken  
Peter DiSclafani, Supervisor  
7209 NY-28  
Shandaken, NY 12480

**ARTICLE 12. WAIVER**

No waiver of any breach of any condition of the agreement shall be binding unless stated in writing and signed by the party waiving said breach, No such waiver shall in any way affect any other breach unless the waiver shall include the same.

**ARTICLE 13. MODIFICATION**

This agreement constitutes the complete understanding of the parties. No modification of any provisions thereof shall be valid unless stated in writing and signed by both parties.

**AND MOVES ITS ADOPTION**

**Seconded by:**

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	_____	_____
BOARD MEMBER KNEISSL	_____	_____
BOARD MEMBER STEEN	_____	_____
BOARD MEMBER VAN BLARCUM	_____	_____
SUPERVISOR DISCLAFANI	_____	_____

**RESOLUTION #95-25**

**OFFERED BY:**

**SUPPORTING Pine Hill Pride in Catskills Parade & Fair**

**WHEREAS** the Town of Shandaken has always been supportive of community events that bring us together to celebrate; and

**WHEREAS**, The Pine Hill Community Center has organized a Pride in The Catskills Parade – starting at Noon on July 12<sup>th</sup>. There will be music, food & fun.

**THEREFORE, BE IT RESOLVED** the Town Board of Shandaken supports the Pride In The Catskills Parade & Fair to be held on Main Street Pine Hill, Saturday July 12, 2025. Parade at noon. Festivities until 6pm.

**AND MOVES ITS ADOPTION**

**Seconded by:**

	ROLL CALL	
	AYES	NAYS
<b>BOARD MEMBER DRAKE</b>	_____	_____
<b>BOARD MEMBER KNEISSL</b>	_____	_____
<b>BOARD MEMBER STEEN</b>	_____	_____
<b>BOARD MEMBER VAN BLARCUM</b>	_____	_____
<b>SUPERVISOR DiSCLAFANI</b>	_____	_____

**Resolution: 96 -25**

**Offered by:**

**Town of Shandaken (\$300,000.00) CRM:0450429 Construction of a New Natural Playground; includes Purchase of Equipment**

**Whereas, a Community Resiliency Economic Sustainability and Technology (CREST) grant application for the Town of Shandaken’s proposed 8600 square foot Glenbrook Park natural playground project was submitted and approved.**

**Therefore, be it resolved,** The Town Board authorizes the Supervisor to sign all documents to administer Community Resiliency Economic Sustainability and Technology (**CREST**) grant, and **Be it also resolved,** schedule a Public Hearing to conduct a State Environmental Quality Review act, (SEQRA) for this project on this date \_\_\_\_\_

**AND MOVES ITS ADOPTION**

**Seconded by:**

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	_____	_____
BOARD MEMBER KNESSL	_____	_____
BOARD MEMBER STEEN	_____	_____
BOARD MEMBER VAN BLARCUM	_____	_____
SUPERVISOR DISCLAFANI	_____	_____