

**Town of Shandaken  
County of Ulster  
State of New York**

**The Town of Shandaken Town Board, will conduct their annual Year-End meeting at on  
Monday December 29th at 1pm, for the purpose of conducting related business.  
Shandaken Town Hall. 7209 Rt. 28 Shandaken, NY**

**Call to Order**

**Pledge of Allegiance**

**Roll Call**

**Members Present**

**Peter DiSclafani – Supervisor  
Kevin VanBlarcum - Board Member  
Kyle Steen – Board Member  
Elizabeth Kneissl – Board Member  
Robert Drake – Board Member**

**Recording Secretary**

**Joyce Grant - Town Clerk**

**Resolutions:**

- 149. AMBULANCE MEMORANDUM OF AGREEMENT**
- 150. ADOPTING THE SHANDAKEN 5-YEAR  
REPETITIVE LOSS AREA ANALAYIS UPDATE-DRAFT PLAN**
- 151. AMBULANCE HIRE PAMELA FINNERTY FOR INDEPENDNT EMS  
COMPLIANCE ASSESSMENT**
- 152. APPROVAL OF Manitou's Revenge on JUNE 20-21 2026 MARATHON**
- 153. END OF YEAR TRANSFER OF FUNDS**
- 154. Supporting Participation in the NYC Funded Flood Buyout Program for  
750, 756 & TBD Plank Road, Phoenicia, NY**
- 155. AMEND 2026 SHANDAKEN FINAL BUDGET**

**RESOLUTION #149-25**

**OFFERED BY:**

**Ambulance Memorandum of Agreement**

**Whereas, The Town of Shandaken (“TOS”) and the Town of Shandaken Ambulance Department (“Ambulance”) have entered into a contract, known herein as the Collective Bargaining Agreement (“CBA”), effective from January 1, 2022, through December 31, 2026.**

**Whereas, the Ambulance Service has encountered considerable staffing shortages.**

**Whereas**, The CBA has set terms and conditions of Wages found in Article XVIII, Appendix A, and Appendix B.

**Whereas**, The CBA has set terms and conditions of Longevity found in Article XIX.

**Whereas**, The CBA has set terms and conditions of Vacation found in Article IX.

**Whereas**, The Ambulance is requesting a change in these terms and conditions set forth in the CBA.

**Now**, the parties have agreed to the following changes:

1. Driver rate of pay to increase to the amount of eighteen dollars per hour (\$18/hr)
2. EMT rate of pay to increase to the amount of Twenty-two dollars per hour (\$22/hr)
3. Paramedic rate of pay to increase to the amount of Thirty-three dollars per hour (\$33/hr)
4. Longevity for wages shall be restarted with year one (1) ending December 31, 2026
5. Longevity for Vacation accruals and Seniority shall not be affected.
6. Wages shall not be retroactive.
7. Additional wage increases already documented in CBA shall remain in effect.
8. A one-time extension for usage of 2025 Vacation time shall expire 6/30/2026. Any 2025 Vacation time remaining after this date shall be forfeited.

**Now**, Vacation extension shall be immediately effective following approval at the TOS board meeting.

**Now**, Wage increases shall be effective at the start of the next pay period following approval at TOS board meeting

## **AND MOVES ITS ADOPTION**

Seconded by:

ROLL CALL  
AYES      NAYS

**BOARD MEMBER DRAKE** \_\_\_\_\_

**BOARD MEMBER KNEISSL** \_\_\_\_\_

**BOARD MEMBER STEEN** \_\_\_\_\_

**BOARD MEMBER VAN BLARCUM** \_\_\_\_\_

**SUPERVISOR DISCLAFANI** \_\_\_\_\_

**RESOLUTION #150-25**

**OFFERED BY:**

**ADOPTING THE SHANDAKEN 5-YEAR  
REPETITIVE LOSS AREA ANALAYIS UPDATE-DRAFT PLAN**

**WHEREAS** the Town of Shandaken recognizes the threat that natural hazards pose to people and property within Town of Shandaken; and

**WHEREAS** the Town of Shandaken has prepared a 5-year Repetitive Loss Area Analysis Update, hereby known as Town of Shandaken, New York, Repetitive Loss Area Analysis 5-Year Update Draft in accordance with FEMA Community Rating System (CRS) program.

**WHEREAS** Town of Shandaken, New York, Repetitive Loss Area Analysis 5-Year Update Draft identifies mitigation goals and actions to reduce or eliminate long-term risk to people and properties in Shandaken from the impacts of future flood hazards;

**WHEREAS** adoption by the Town of Shandaken demonstrates their commitment to hazard mitigation and achieving the goals outlined in the Town of Shandaken, New York, Repetitive Loss Area Analysis 5-Year Update Draft;

**NOW THEREFORE, BE IT RESOLVED THE TOWN OF SHANDAKEN**

Section 1. In accordance New York State and Local Law, the Town of Shandaken adopts Town of Shandaken, New York, Repetitive Loss Area Analysis 5-Year Update Draft. This plan, approved by the community, may be edited or amended after submission for review, but will not require the community to re-adopt any further iterations. This only applies to this specific plan and does not absolve the community from updating the plan in 5 years.

**AND MOVES ITS ADOPTION**

Seconded by:

ROLL CALL  
AYES      NAYS

**BOARD MEMBER DRAKE** \_\_\_\_\_

**BOARD MEMBER KNEISSL** \_\_\_\_\_

**BOARD MEMBER STEEN** \_\_\_\_\_

**BOARD MEMBER VAN BLARCUM** \_\_\_\_\_

**RESOLUTION #151-25**

**OFFERED BY:**

**A Resolution Authorizing the Engagement of Pamela Finnerty for Independent EMS Compliance Assessment, Remediation and Corrective Action Planning, and Independent Monitoring and Reporting for the Town of Shandaken Ambulance Service**

**WHEREAS**, the Town of Shandaken operates the Town of Shandaken Ambulance Service to provide emergency medical services to its residents and visitors; and

**WHEREAS**, the Town Board recognizes the importance of ensuring that the Town's Ambulance Service operates in full compliance with all applicable federal, state, and local laws, regulations, policies, and professional standards governing emergency medical services; and

**WHEREAS**, the Town Board has determined that an independent, objective review of the Town of Shandaken Ambulance Service is necessary to assess current compliance, identify deficiencies or risks, and develop appropriate remediation and corrective action plans; and

**WHEREAS**, the Town Board further finds it to be in the best interest of the Town to retain an independent professional to provide ongoing monitoring and reporting to ensure that corrective actions are implemented effectively and sustained over time; and

**Whereas**, EMS compliance assessment involves specialized, intellectual work requiring unique skills, training, and judgment, and is therefore a professional service under Shandaken's procurement policy,

**WHEREAS**, Pamela Finnerty possesses the requisite experience, expertise, and qualifications to perform an independent EMS compliance assessment, develop remediation and corrective action plans, and provide independent monitoring and reporting services;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Shandaken hereby authorizes the engagement of Pamela Finnerty as an

independent consultant for the purpose of conducting an independent EMS compliance assessment, including a review of policies, procedures, operations, training, documentation, and regulatory compliance of the Town of Shandaken Ambulance Service; and

**BE IT FURTHER RESOLVED**, that Pamela Finnerty is authorized to develop and recommend remediation measures and corrective action plans to address any identified deficiencies, non-compliance, or operational concerns; and

**BE IT FURTHER RESOLVED**, that Pamela Finnerty is further authorized to provide independent monitoring and reporting, including periodic written reports to the Town Board and/or other designated Town officials regarding compliance status, implementation of corrective actions, and ongoing risk management concerns; and

**BE IT FURTHER RESOLVED**, that the term of this engagement shall commence immediately and continue until completion of services unless extended or terminated by the Town Board; and

**BE IT FURTHER RESOLVED**, that compensation for these services shall be in an amount not to exceed \$29,000

**BE IT FURTHER RESOLVED**, that the Town Supervisor is hereby authorized to execute any and all agreements, documents, and certifications necessary to effectuate this resolution, subject to review by the Town Attorney; and

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately upon adoption.

**AND MOVES ITS ADOPTION**

Seconded by:

ROLL CALL  
AYES      NAYS

**BOARD MEMBER DRAKE** \_\_\_\_\_

**BOARD MEMBER KNEISSL** \_\_\_\_\_

**BOARD MEMBER STEEN** \_\_\_\_\_

**BOARD MEMBER VAN BLARCUM** \_\_\_\_\_

**SUPERVISOR DISCLAFANI** \_\_\_\_\_

**RESOLUTION #152-25****OFFERED BY:****A RESOLUTION BY THE TOWN OF SHANDAKEN GRANTING PERMISSION TO THE RUN WILD, INC. TO CONDUCT THE MANITOU'S REVENGE WITHIN THE GEORGGRAPHICAL JURISDICTION OF THE MUNICIPALITY – JUNE 21 & 22, 2026**

**WHEREAS**, the **RUN WILD, INC** (hereinafter PERMITTEE). proposes the **MANITOU'S REVENGE** to be conducted within State ROW, on or along County Route #40, Phoenicia, located in the Town of **SHANDAKEN** (hereinafter MUNICIPALITY), **Ulster** County, and

**WHEREAS**, the Municipality and the Permittee are desirous to have such above-mentioned event conducted within the geographical jurisdiction of the Municipality, and

**WHEREAS**, the Permittee will meet all State and Municipal requirements during the above-mentioned event, and

**WHEREAS**, the Municipality reserves the rights to monitor and inspect the above mentioned event conducted within the geographical jurisdiction of the Municipality, and

**WHEREAS**, the Permittee will conduct the above-mentioned event, as shown on the plans/maps and other documents related to the above-mentioned event and at no cost to the Municipality.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town of SHANDAKEN, by means of this Resolution, grants permission to the Permittee to conduct the above-mentioned event within the geographical jurisdiction of the Municipality, and the Permittee shall maintain or cause to be maintained, at its own expense, the premises of the event and shall cover any expenses that may arise from the conducting of the above-mentioned event, and

**BE IT FURTHER RESOLVED**, that PETER DISCLAFANI the SUPERVISOR of Town of SHANDAKEN has the authority to sign, with the concurrence of the Town's Legal Counsel and by the Town Board, any and all documentation with the Permittee that may be necessary as a result of the above-mentioned event as it relates to the Town of SHANDAKEN and

**BE IT FURTHER RESOLVED:** That the Clerk of the Town of SHANDAKEN is hereby directed to electronically transmit signed, sealed, notarized, stamped, and certified copy of the foregoing resolution to the Permittee.

RESOLVED, that this Resolution shall take effect immediately,

Seconded by:

ROLL CALL  
AYES      NAYS

**BOARD MEMBER DRAKE** \_\_\_\_\_

**BOARD MEMBER KNEISSL** \_\_\_\_\_

**BOARD MEMBER STEEN** \_\_\_\_\_

**BOARD MEMBER VAN BLARCUM** \_\_\_\_\_

**SUPERVISOR DISCLAFANI** \_\_\_\_\_

**Additional Info> We are hoping to hold Manitou's Revenge** on 6/20-21/26. This, as you know, is a point to point 53 mile trail ultramarathon from Windham to Phoenicia, mostly using the Long Path of NY. The runners, about 120, will descend from Mt Tremper, beginning about 3 pm on Saturday 6/20, and will be widely dispersed. When they hit Rte 40, they will run 1.2 miles down the road to finish at the St Francis de Sales Parish Hall. The race ends at 4:30 am on Sunday 6/21. At night, when the runners reach the bottom of the trail, there will be an unmanned aid station where they must pick up a reflective vest. For the second half of the race, they are also required to carry a headlamp and extra batteries. This will be our thirteenth year.

**MUNICIPAL CERTIFICATION STATEMENT**

I, Joyce Grant, duly appointed and qualified Town Clerk, do hereby CERTIFY that the foregoing resolution was adopted at a meeting duly called and held in the office of the Town of Board of Town of **Shandaken**, a quorum being present on the **29** day of **December** of **2025**, and that said copy is a true, correct and compared copy of the original resolution so adopted and that the same has not been revoked or rescinded.

WITNESSETH,

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Signature

**MUNICIPAL RAISED SEAL**

**STATE OF NEW YORK**  
**COUNTY OF ULSTER**

On this \_\_\_\_\_ day of \_\_\_\_\_, 2025, before me personally came \_\_\_\_\_, to me known, who, being by me duly sworn, did depose and say that he/she resides in the \_\_\_\_\_ of \_\_\_\_\_, New York; that he/she is the \_\_\_\_\_ of \_\_\_\_\_, of \_\_\_\_\_, the Municipality described in and which executed the above instrument; and that he/she signed his/her name thereto by order of the Village Board of said Municipality.

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Notary Public

**RESOLUTION #153-25**

**OFFERED BY**

**Resolution Transferring Funds for General Fund for End of Fiscal Year 2025**

**WHEREAS**, The Town board, In accordance with section 112 of the Town Law,  
may increase existing appropriations,

**THEREFORE BE IT RESOLVED**, that the Town Board is amending the  
2026 Town Budget in order to transfer the amount(s) listed below FROM  
Available Funds Appropriations Account TO Appropriations Account for the  
lawful purpose of utilizing these funds to pay anticipated lawful claims.

**Supporting Participation in the New York City Funded Flood Buyout Program for  
750, 756 & TBD Plank Road, Phoenicia, NY 12464**

**Whereas**, the Town of Shandaken is subject to flooding that can damage property, close roads, disrupt traffic, and present a public health and safety hazard; and

**Whereas**, at the request of local communities, funding from the NYC Department of Environmental Protection (DEP) is being made available to help property owners who qualify for the NYC Funded Flood Buyout Program (NYCFFBO) based on eligibility criteria in five categories – 1) Hydraulic study properties (recommended by engineering analysis), 2) CWC Flood Hazard Mitigation Implementation Program, 3) Community-approved Stream Management Project, 4) Erosion Hazard, and 5) Inundation Hazard, and

**Whereas**, the Town of Shandaken has conducted a Local Flood Analysis (LFA) including a hydraulic analysis of flooding in the hamlets of Phoenicia and Mt Tremper, and the LFA recommends that certain properties that are subject to repetitive flood damage should be considered for flood buyout, and

**Whereas**, a significant portion of the 56.94-acre property at **750, 756 & TBD Plank Road, Phoenicia, NY 12464 (Section-Block-Lots: 25.1-2-25, 26 & 27)**, is within the bounds of the National Flood Insurance Program's Regulatory Floodway, with the remaining portions of the property in Zones AE and X-Shaded, and therefore susceptible to damaging floods, and

**Whereas**, the flood-vulnerable structures at **750, 756 & TBD Plank Road, Phoenicia, NY 12464** are recommended to be removed from the floodway in the LFA, "where there is owner interest and programmatic funding available", and

**Whereas**, the Town has been approached by **Robert Frisch of Firelight III LLC**, the owner of all tax lots which comprise the 56.94-acre property, who is requesting to participate in the NYCFFBO program under the Hydraulic study category, and

**Whereas**, the property suffered damages in previous floods, including Tropical Storm Irene, on August 28, 2011, and "The Christmas Flood," on December 25, 2020, and

**Whereas**, the Town of Shandaken will choose the option for ownership of the property and understands this property will be managed as open space in accordance with a re-use plan prepared by the Town. All activities are to be subject to and consistent with the restrictions in flood-prone areas identified in the Second Supplemental Agreement Among West of Hudson Watershed Stakeholders Concerning the New York City-Funded Flood Buyout Program, Page 5 (1) a., i., ii., iii., iv.; and v; and

**Now, Therefore Be It Resolved**, The Town of Shandaken Town Board approves **Firelight III LLC, Property Owner of 750, 756 & TBD Plank Road, Phoenicia, NY 12464**, to apply for the NYCFFBO program to permanently remove this flood hazard risk, allowing the DEP to begin assisting in the real estate process.

**Be It Further Resolved**, The Town of Shandaken Town Board agrees to take title to the property and manage it as open space in accordance with a re-use plan and above-acknowledged management conditions.

**And Move Its Adoption**

Seconded by:

**ROLL CALL**

## Board Member Drake

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## Board Member Steen

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## Board Member Kneissl

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## Board Member VanBlarcum

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**Supervisor DiSclafani**

## RESOLUTION #155-25

**OFFERED BY:**

## AMEND 2026 SHANDAKEN FINAL BUDGET

**WHEREAS** the Town Board has the occasion and need to amend the Budget;

**THEREFORE, BE IT RESOLVED**

## **From the Face Page, Town - General**

**‘Estimated Revenue’ decreases from: \$1,202,307.72 to \$1,048,012.42**

**‘Appropriated Fund Balance increases from: \$50,000.00 to \$205,792.00**

## **From the General Fund Revenues page;**

## County Anchor Agency disbursement from \$206,609.00 to \$104,814.00

## AND MOVES ITS ADOPTION

### Seconded by:

## ROLL CALL

## AYES

NAYS

## BOARD MEMBER DRAKE

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## BOARD MEMBER KNEJSSL

## BOARD MEMBER STEEN

## BOARD MEMBER VAN BLARICUM

## **SUPERVISOR DISCLAFANI**