



Town of Shandaken Town Board
Regular Monthly Meeting Agenda
Monday December 1, 2025 – 7pm

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of previous T/B Meeting Minutes**
5. **Supervisor's Financial Report**
6. **Communications**
7. **Committee Reports**
 - a. **Ambulance**
 - b. **Building/Zoning**
 - c. **Police**
 - d. **Phoenicia Water**
 - e. **Pine Hill Water**
 - f. **Museum**
 - g. **Parks & Recreation**
 - h. **Housing Smart**
 - i. **Conservation Advisory Council**
 - j. **Comprehensive Plan**
8. **Public Comments on Resolutions**
9. **Motions:**
10. **Resolutions:**
 145. **Pay All Bills**
 146. **Set Public Hearing on Timber Harvest Permit – Logging**
 147. **Establish Year End Meeting & 2026 Re-Organization Meeting**
 148. **AMEND AND APPROVE TOWN EMPLOYEE MEDICAL INSURANCE**
11. **Open Public Comment**
12. **Meeting Adjournment -IN MEMORY OF Mark Braman, John Roger Howland, Richard Stokes Jr., Deborah Ann Warren**

SUPERVISOR'S NOTES – DECEMBER 2025

Happy December. This is my last regular Town Board meeting and I just have to say it has been my pleasure to serve the Town: Thank You.

It has been a quiet November and there are only a few house-keeping resolutions tonight. We will also have a motion to approve an Ambulance MOA that has been in discussion a few month.

Be careful as we have a little snow coming tomorrow.

As always, these notes and minutes of these and all Town Meetings are online at our Town website www.shandaken.gov. Or you can find video recordings of our meetings on youtube.com

Our next regular meeting is January 5th, 2026

PETER DISCLAFANI



SHANDAKEN POLICE DEPARTMENT

Post Office Box 134
Shandaken, New York 12480
845-688-9902 . 845-688-9748(b) . 845-688-5332(f)
CHIEF OF POLICE CHAD STOREY chief@shandakenpolice.org

November 2025 Monthly Report

| INCIDENT TYPE | NUMBER |
|-------------------------------------|--------|
| 911 Misdial/No Voice/Abandoned | 5 |
| Accident PIAA/PDAA | 10 |
| Abandoned Vehicle | |
| Alarm Burglary/Panic/Robbery | 4 |
| Animal Complaint/Investigation | 2 |
| Assist EMS/Fire | 13 |
| Criminal Mischief | |
| Disorderly Conduct | 1 |
| Encon Violation | |
| Larceny | |
| Community Oriented Policing Project | 2 |
| Custody Dispute | |
| Civil | 1 |
| Disabled Vehicle | 1 |
| Dispute | 1 |
| Domestic Dispute | |
| Erratic Vehicle | 2 |
| Foot Patrol | 3 |
| Fraud | |
| Mental Health Law | |

| INCIDENT TYPE | NUMBER |
|-------------------------------|--------|
| Harassment | |
| Local Law | |
| Lock Out | |
| Lost/Missing Person | |
| Noise Complaint | |
| Property Retrieval/Lost/Found | |
| Public Service/Special Detail | 1 |
| Open Door | |
| Property Check | 378 |
| Road Hazard | 8 |
| School Check | 3 |
| Shots Fired | 1 |
| Suspicious Activity | 2 |
| Traffic Stop | 10 |
| Trespass | 1 |
| Vehicle and Traffic Complaint | 4 |
| Welfare Check | 8 |
| Field Interview | |
| Warrant | |
| Total | 83 |

| | |
|----------------|---|
| SUMMONS ISSUED | 3 |
| ARRESTS | 7 |

Property Checks 378
Total w/property checks 461



Town of Shandaken
Ambulance Service
"Committed to Care in the Heart of the Catskills"

November 2025 Report

TOTAL CALLS RECEIVED- 28
MUTUAL AID GIVEN- (3- Town of Olive, 1- Town of Lexington, 1- Town of Woodstock)
MUTUAL AID RECEIVED- 0
TOTAL TRANSPORTS- 14
TOTAL NO TRANSPORT/ STANDBY/ RELOCATIONS – 14

Winter brings charm, but it also loves to slip a few banana peels under our boots. As temperatures drop, roads and sidewalks turn slick fast, so take it slow whether you're driving or walking. Clear snow from your car completely - yes, even the roof - so you don't launch an accidental ice missile onto Route 28. Keep extra space between vehicles, and make sure your tires, brakes, and wipers are up for the seasonal drama.

Cold weather doesn't just nip; it bites. Dress in warm layers, cover exposed skin, and limit time outside during extreme wind chills. Keep an emergency kit in your car with blankets, water, snacks, and a flashlight, because winter doesn't always RSVP before showing up. Check in on neighbors, especially the elderly, and keep pets indoors. Staying safe is mostly about staying prepared, and a prepared community gets through winter together.

November Building Zoning 2025

Building Permits 16

Certificates of Compliance 8

Certificate of Occupancy 2

**Phoenicia Water Committee
Board Report
December 1, 2025**

The Water District had a major leak on November 15. The Committee would like to express deep gratitude to all who pitched in to help repair, including Highway, Superintendent Ricciardella and son Greg, Phil Garaffa, Adam Ostrander, Teddy Byron, Ken Umhey, and Board Members Kniessl, Drake and Steen.

It is evident that completing the District's Emergency Response Plan is of highest priority. We are so grateful that Board Member Steen has stepped up to serve as Deputy Superintendent and has already completed about a quarter of that Plan.

The next Committee Meeting is Tuesday, January 6 at 9:00 a.m. at the Phoenicia Library. Phoenicia residents interested in joining the Committee should contact Joyce Grant.

CAC Committee

Bethia Waterman thanked Supervisor Peter DiSclafani for his initiative and also for the support given by the Town Board.

Comprehensive Plan Committee

Board Member Drake reported that the results of the survey are on the website. The consultants, Pattern for Progress is seeking a new director.

Board Member Drake stated that the discussion of the Memorandum of Agreement for the Ambulance be moved to the end of the month as this must be posted publicly.

The Monthly Report for The Shandaken Historical Museum for November 2025

During the first weekend of November, new Museum assistant, Marianne Zurah helped clean up and organize the old Museum storeroom. Her diligent work has been a vast improvement for the museum and its goal of documenting the entire museum collection, improving the use of all available space and smarter organization.

The Museum is working with the Hotel Wellington's Jan Jaffee who submitted a new and updated application for a New York Forward grant. In it, the Museum submitted new projects and improvements. The focus of Jan's application is to make use of a newly redeveloped Pine Hill to generate money, traffic, and more cultural events in the area. The Museum plans to work closer with the Pine Hill Community Center, and the Morton Memorial Library to develop shared cultural and educational events and exhibits.

On Friday Nov 14th Stairlift company National Seating and Mobility visited the Museum to measure and discuss installing a stairlift between the first and second floors. It will be non-intrusive, remote controlled and industrial strength. The company is national and 100% American and veteran owned. The Museum is currently making plans to become completely handicap accessible by the end of 2026.

On Saturday, November 22nd Catskill hiking expert, historian and carpenter Paul Misko gave a multimedia presentation at the Museum called "Woodworking in the Catskills." His presentation included woodworking in olden days, as well as in current times. Harvesting the wood, milling the logs, and making the household items. Paul showed the various kinds of wood species that the Catskills provides, and demonstrated various popular projects for each type.

On Saturday November 29th, to celebrate Native American Heritage Month, the Museum hosted a Native American musical drum circle lead by flautist Laurie Asperas and long-time Big Indian resident Robert Cruickshabk along with members from the Spirit of the Mountain Drum Singers. A crowd of over fifty local people attended partially due to the museum's new media strategy. The songs and stories told promoted spiritual strength, joy and harmony to those who gladly attended.

The museum had over 65 visitors in November. Many leaving generous contributions and messages of great thanks and appreciation.

Respectfully submitted, Joseph Prieboy Director Shandaken Historical Museum

Discussion ensued regarding the Trailer Park on Fitchner Terrace. Hank Williams states he has a letter regarding this issue. Board Member Kneissl will ask Mr. Williams for a copy of that letter. Comment was made that the three tenants should be allowed to remain there but the Board realizes that it is the property owner’s purview.

PUBLIC COMMENTS:

MOLLY HOLM DISCUSSED HER CONCERNS REGARDING FOXFIRE. SHE STATED ZONING AND ENFORCEMENT ISSUES MUST BE ADDRESSED. FURTHERMORE, SHE ALSO STATED THAT THE PLANNING BOARD DID NOT FINALIZE THE SPECIAL USE PERMIT FOR FOXFIRE. HER CONCERN WAS WHAT DO WE DO IF A BUSINESS EXPANDS BEYOND THE ORIGINALLY REQUESTED SPECIAL USE PERMIT.

SHE REPORTED THAT ROBERT LIEBOWITZ HAS BEEN TRYING TO GET SHANDAKEN TO TIGHTEN UP ZONING LAWS AND HE HAS NOT BEEN SUCCESSFUL.

THE BOARD AGREED TO LOOK AT THE ZONING CODE AND WILL BRING MOLLY HOLM AND OTHER RESIDENTS INTO THE CONVERSATION.

JOANNE LEWIN- JACUS DISCUSSED HER REQUEST THAT THE BOARD ADOPT A RESOLUTION DENOUNCING THE FEDERAL BIG BEAUTIFUL BILL. THIS RESOLUTION HAS BEEN PRESENTED TO OTHER TOWNS ACROSS ULSTER COUNTY. SHE IS REQUESTING THAT THE BOARD ADOPT THIS RESOLUTION.

RESOLUTION # 145-25 **OFFERED BY: VANBLARCUM**

RESOLUTION TO PAY ALL BILLS

WHEREAS, The Department of Audit and Control require Town Boards to sign and inspect all vouchers coming into the town for payment, to number and total amounts from each fund.

THEREFORE BE IT RESOLVED, that the Town Board authorize the following vouchers paid:

| | |
|--------------------------|----------------------|
| General | \$ 381,222.37 |
| Highway | 182,714.96 |
| Phoenicia Water | 9,444.51 |
| Pine Hill Water | 3,737.01 |
| Phoenicia Lights | 776.49 |
| Chichester Lights | 115.40 |
| Pine Hill Lights | 513.33 |
| Shandaken Septic | 6,922.80 |
| | ----- |
| | \$ 585,446.87 |

AND MOVES ITS ADOPTION
Seconded by: KNEISSL
ROLL CALL- 5 AYES

RESOLUTION #146-25 **OFFERED BY KNEISSL**

RESOLUTION SETTING PUBLIC HEARING FOR LOGGING PERMIT

WHEREAS, the Town of Shandaken requires that any logging permit in excess of 100,000 Board Feet be approved through motion of the Town Board of Shandaken and

WHEREAS, Balsam Gleann LLC 110 Cruickshank Road, Big Indian NY 12410 SLB 12.-1-35 and 12.-1.29.200, is requesting such a permit for removal of lumber on their property, by Laura Eisenhardt Forrester, 440 Bernas Road, Cohecton, NY 12726

THEREFORE BE IT RESOLVED that the Town Board of Shandaken will hold a Public Hearing on said Logging Permit prior to its regularly scheduled meeting on Monday January 5, 2026 @ **TIME?** @ Town Hall – 7209 Rt. 28 Shandaken to hear all comments for or against.

AND MOVES ITS ADOPTION

Seconded by: DISCLAFANI

ROLL CALL- 5 AYES

RESOLUTION #147-25

OFFERED BY DISCLAFANI

RESOLUTION ESTABLISHING TOWN BOARD ANNUAL YEAR-END MEETING &

2026 RE-ORGANIZATIONAL MEETING

WHEREAS, the Town of Shandaken needs to conduct certain business before the close of the 2025 Fiscal Year;

THEREFORE BE IT RESOLVED, that the Town of Shandaken Town Board, will conduct their annual Year-End meeting at **Monday December 29, 2025 @ 1pm.** for the purpose of conducting related business.

BE IT FURTHER RESOLVED, that the Town Board, will conduct their Re-Organizational Meeting at **6:00 pm on Monday, January 5th, 2026** for the purpose of conducting related business.

AND MOVES ITS ADOPTION

Seconded by: DRAKE

ROLL CALL- 5 AYES

RESOLUTION #148-25

OFFERED BY DRAKE

AMEND AND APPROVE TOWN EMPLOYEE MEDICAL INSURANCE

WHEREAS, The Town in its responsible fiscal diligence, looks for the best use of public funds in regards to price and service, and

WHEREAS, the Town medical insurance representative has suggested and recommended this change to save the Town and employees money, and

WHEREAS, representatives of the Highway Union, Police Union and the Ambulance Collective Bargaining Unit have stated member approval,

THEREFORE, BE IT RESOLVED, that the form of amended and restated Welfare Benefit Plan, effective December 01, 2025, presented to this meeting (and a copy of which is attached hereto) is

hereby approved and adopted, and that the proper agents of the Employer are hereby authorized and directed to execute and deliver to the Administrator of said Plan one or more counterparts of the Plan.

RESOLVED, that the Administrator shall be instructed to take such actions that the Administrator deems necessary and proper in order to implement the Plan, and to set up adequate accounting and administrative procedures for the provision of benefits under the Plan.

RESOLVED, that the proper agents of the Employer shall act as soon as possible to notify the employees of the Employer of the adoption of the Plan and to deliver to each employee a copy of the Summary Plan Description of the Plan, which Summary Plan Description is attached hereto and is hereby approved.

AND MOVES ITS ADOPTION

Seconded by: STEEN

ROLL CALL- 5 AYES

Meeting adjourned at 7:52 - MOTION MADE BY DISCLAFANI AND SECONDED BY DRAKE ,
ALL IN FAVOR.

SIGNED THIS 3RD DAY OF DECEMBER, 2025

JOYCE GRANT – TOWN CLERK