



Supervisor: (845) 688-7165  
Police: (845) 688-9902  
Town Clerk: (845) 688-5004  
Justice Court: (845) 688-5005  
Assessor: (845) 688-5003  
ZBA/ZEO/Planning: (845) 688-5008  
Highway: (845) 688-9901  
Fax: (845) 688-2041

*"The Heart of the Park...Where the Eagle Soars"*

Town of Shandaken P.O. Box 67, 7209 Rte. 28, Shandaken, NY 12480 [www.shandaken.gov](http://www.shandaken.gov)

Joyce Grant – Town Clerk [townclerk@shandaken.gov](mailto:townclerk@shandaken.gov) 845-688-5004

Jacqui Guglielmetti, Angela C. Galindo – Deputy Town Clerks

## SHORT TERM RENTAL INSPECTION LIST

Adequate Parking

Address number posted at entrance (at least 4" in height)

### GUEST INFORMATION

Emergency contact document posted

Good Neighbor flyer available to guests which includes a property map

Telephone available to guests

### GARBAGE

Wildlife-proof, secured containers –or– dumpster not visible from the road or to neighbors

### SAFETY DEVICES

Smoke Detectors: One in each bedroom & one in the living room & Hallways (18" from the highest point of the room)

Carbon Monoxide Detector

Fire Extinguisher in the kitchen & one at each exit mounted (dated within the last 3 years)

No gasoline storage

### HEATING & UTILITIES

Fireplaces, inserts, & all fuel-burning heaters/furnaces are properly installed & vented

No combustibles stored near utilities

Chimney cleaned annually

Electrical systems in safe, serviceable condition