

PHOENICIA WATER COMMITTEE MINUTES – JANUARY 6, 2026

In attendance:

Robert Drake, Kathryn Haber, Aglaia Kilb, Joe Michaels, Kyle Steen, Teddy Byron

Joe Michaels makes a motion to approve the previous minutes. Kathryn Seconded. All are in favor.

Kathryn and Robert summarize the water meeting and how it works for Aglaia and Joe. This conversation goes over the two water districts of the Shandaken. He talks about how the committee, the water superintendent, and its relationship with the town board.

Robert goes over documentation that is needed/ what was done.

1. Lead pipe survey was done and found that no lead pipes were used in the district. This document was completed and submitted to EPA.

2. Standard Operation Procedure (SOP) needs to be completed and it is being started by the water superintendent, Kyle Steen. This would include a list of contacts, serialization of items such as pumps with serial number and inventory of tools. This is a working document,

3. Emergency Response Plan (ERP) document needs to be completed, but it is a working document as well.

These are legally required for the town.

Kyle purchased a GPS locator and a subscription to Diamond Maps, so valves and whatnot can be found within a foot of where they are located. Kyle also found in the Phoenicia Water plant a line tracer.

Kyle went over Rich Winters and his role for Aglaia and Joe. Kyle went over Teddy Byron and his role in the town as well.

Kyle and Teddy went over the leak in the Phoenicia Flats and how they know there is a leak and what will be done today. There is currently a 20,000 gallons a day leak there. Kyle said Cliff Thompson might be the pipe fixer for both the leak in the Phoenicia flats and the leak that happened at Bridge Street.

Teddy expressed that the hydrants being attached to the town water has to be addressed at some point. One proposition is the springs on Waterworks road could be used for fire hydrants in the future.

Aglaia, Kathryn and Joe expressed their interest in visiting the sites of the water district to see all the sites that people are talking about.

Robert says that Kyle has started cleaning out the water treatment plant. He thinks the timeline will be about a month or two to complete but Kyle has about a couple weeks worth of cleaning started. Important tools have been found at the water treatment plant.

Phil Garraffa has expressed that several pumps needed to be replaced. These well pumps have been purchased by the town. One has been replaced. Robert believes that the other pumps have been sent to a company to have the replacement started, but he is not sure if they have returned yet. Two pumps

have been replaced within a few years (2022, 2025). Phil Garraffa has serviced some of the pumps recently.

The water operator position for Kyle is “on pause” partly because it was not foreseen that Rick Ricciadella suddenly resigned after health complications. The position being created is on the list of things to do.

Motion to adjourn. Aglaia Seconded. All in favor.